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Plan My Move Booklet for Stuttgart

Overview



Location

United States Army Garrison (USAG) Stuttgart is located in the southwest German city of Stuttgart, the cultural and political capital of the state of Baden-Wuerttemberg. The city has some 600,000 people, or more than 1.5 million including the adjoining suburbs. Stuttgart is perhaps best known as the manufacturing site of Mercedes and Porsche cars. If travel is in your plans, Stuttgart's location makes it convenient to drive or take a train to places such as, Switzerland, Austria, France, Italy, Luxembourg, Belgium, or even the Netherlands which are all a day's drive, or train ride away. Stuttgart's base operator is 011-49-711-680-113 or DSN 314-430-1110.

History

Stuttgart is home to both the [United States European Command \(EUCOM\)](#) and the [United States African Command \(AFRICOM\)](#). Visit the units' official websites to learn more.

Mission

It is the mission of the U.S. Army Garrison Stuttgart to provide facility support services and quality-of-life programs and activities to 12,500 service members, civilians, retirees and their families in our area of operation. This area encompasses the installations contained within the cities of Stuttgart, Boeblingen, Vaihingen and Mohringen. Stuttgart is a "Purple-suited" community meaning that all Armed Forces to include the Army, Air Force, Navy, Marines, and Coast Guard are supported by USAG Stuttgart. USAG Stuttgart is under the responsibility of U.S. Army Europe (USAREUR) and the 7th Army. For more information, go to the [USAG Stuttgart homepage](#).

Population Served

The Stuttgart Military Community is known as a "Purple Community," meaning that all branches of service (to include active duty, reserve and guard) are assigned here from the Army, Air Force, Marines, Navy and Coast Guard. Federal civil service (NSPS), contract employees and local national hires are also part of the workforce in the community.

Base Transportation

Military Shuttle Bus

The Stuttgart military community operates a shuttle bus service to and from Patch Barracks, Kelley Barracks, Panzer Kaserne, Robinson Barracks and the Stuttgart Army Airfield. A current bus schedule will be provided at the **Newcomer's Briefing** during initial inprocessing at the Central Processing Facility. The shuttle bus service is free to all DOD ID card holders.

Taxis

There are two cab systems in Stuttgart; taxis and "cars". The taxis carry the taxi sign and the vehicles are all off-white in color. The other cab services cost a bit less, but you must always call to order them - very much like a limousine service. Tips are included in the taxi fare. You can either round off the fare to the next highest Euro for a small tip of change, or give a couple Euro if desired.

German Buses, Trolleys and Subways

The German public transportation system is excellent. The services run throughout the day and late into the night and are quite economical. The local community has numerous bus, trolley and subway lines that connect the outlying villages with downtown Stuttgart and with other villages. The connections are convenient and timely. All military installations have local transportation stops nearby. The Army Community Service Center offers a course, Stuttgart Newcomers Orientation (SNO), which includes instruction on using German transportation.

Sponsorship

Sponsorship is a Commander's program and official duty whereby each unit implements sponsorship as it deems while ensuring guidelines are kept according to the AR 600-8-8. The Relocation Program oversees support, training and materials. Your sponsor should be assigned to you far in advance of your arrival here. If you feel you haven't been assigned a sponsor in a reasonable amount of time, please contact the Relocation Readiness Program at 011-49-7031-15-3436/3362, DSN 314-431-3436/3362. Army personnel, O-3 and below, assigned to a USAREUR unit, normally fly into Frankfurt, Germany and will be met by the 64th Replacement Company personnel upon arrival in Frankfurt. After processing at the Replacement Company, personnel coming to Stuttgart will be transported, with their belongings, to the Stuttgart Central Processing Facility.

All other incoming Army, Air Force, Marine, Navy and Coast Guard will report for initial in-processing to the Central Processing Facility (CPF) on Panzer Kaserne, Building 2913, no later than 0830 on their second duty day in Stuttgart 011-49-7031-15-2599, DSN 314-431-2599. It is expected that the sponsor will escort the service member to the Central Processing Facility, a one-stop in-processing center.

Temporary Quarters

Your sponsor should coordinate with you regarding your temporary housing needs well in advance of your arrival. There are three on-post hotels, one each on Kelley Barracks, Patch Barracks, and Robinson Barracks. All on-post hotels have designated rooms to allow pets. Also, temporary quarters may be available (see the Housing Office for more information). In the Stuttgart area, temporary quarters are 2 bedroom units located in the same buildings as permanent quarters. Temporary lodging on-post is on a space-available basis. When there are no rooms available, referrals are made to German hotels off-post, however, a Statement of Non-Availability must be obtained first.

Relocation Assistance

The goal of the Relocation Readiness program here at USAG Stuttgart is to ensure support and assistance is available for inbound and outbound service members and civilians, as well as their family members. To this end, we provide Welcome Packets, Sponsor Packets, a Stuttgart Newcomer's Orientation (SNO) class, a Youth SNO class, a German Language and Culture Class, a Lending Closet, English as a Second Language (ESL) class, German translation services and services supporting Youth/Teen Sponsorship. Relocation Readiness can be contacted at 011-49-7031-15-3436/3362, DSN 314-431-3436/3362.

Critical Installation Information

German states have passed a Dangerous Dog Ordinance (DDO), placing restrictions upon the ownership of certain types of dogs. Military and civilian personnel moving to Germany should weigh the requirements of the German DDO and owner responsibilities for dogs that fit the criteria when making a decision to bring such dogs with them. Pets do not have to be quarantined upon arrival in Germany, but a bilingual health certificate is required.

Sponsorship

Settling into your new location and your new unit takes time. [Plan My Move](#) is designed to assist you with information about your new location. Complimenting Plan My Move each of the military Services has a Sponsorship Program which is very helpful in providing new unit information. Sponsors can make your transition smoother. The purpose of the Sponsorship program is to:

- Provide a sense of belonging
- Ease the transition for inbound service members or civilians and their family members
- Increase productivity
- Reduce culture shock
- Help newcomers make informed decisions
- Cultivate new friendships
- Improve morale

A sponsor is someone from your new unit who is assigned to assist you settling into your new location. You can request a sponsor through your unit, or with help from the Relocation Assistance Program or the Family Center at your new installation.

Your Service will appoint your sponsor in writing. He/she will be the same or close to your rank and the same marital status, if at all possible. This person will be knowledgeable about the local community and the installation; available to assist you and your family for at least two weeks post arrival, and be someone who is positive and outgoing.

A sponsor's duties include:

- Contacting you and your family by letter of introduction or e-mail upon learning of your assignment to the installation.
- Following up with a personal phone call after contact has been made.
- Sending information about the installation/area which you may require, or putting you in touch with the resources on the web and at the installation that provide current, complete and up-to-date information such as those provide by the Relocation Program.
- Answering any questions which you or your family may have, or, again, providing the proper resources to answer those questions.
- Confirm transportation and lodging arrangements.
- Assisting with obtaining a Post Office Box for your mail.
- Meeting you and your family upon arrival.
- Accompanying you to your check in point for the unit.
- Introducing you to the Family Center and lending closet
- Providing essential service locations such as commissary, exchange, gas station, bank.
- Being available when you arrive at your installation to meet you, show you around, and help you through in-processing.

If you have not been assigned a sponsor, or have not been contacted as of yet, request one by contacting your gaining command or unit. If after contacting your new command you find difficulties in obtaining a sponsor, contact your Relocation Assistance Personnel for additional help with your move.

Service specific processes for requesting a Sponsor include:

- **Army and Defense Logistics Agency:** AR 600-8-8 outlines procedures for DA Form 5434, Sponsorship Program Counseling and Information Sheet. Sponsorship is mandatory for first term Soldiers. All Soldiers, private through colonel (excluding those completing advanced individual training (AIT) and those PCSing to long term schools) and civilian employees through grade 15 may participate in the advance arrival sponsorship program. Reactionary Sponsorship is available for individuals arriving at an installation without a sponsor. Contact the gaining unit to request a sponsor.

- **Air Force:** Gaining Unit Commander Support Staff/Military Personnel Element will assign a sponsor upon receipt of assignment notice. Assigned sponsor will then make contact with the inbound member.
- **Navy:** OPNAV INSTRUCTION 1740.3B prescribes procedures regarding Command Sponsor and Indoctrination Programs. This Program is designed to facilitate the adaptation of Sailors and their families into new working and living environments, to minimize the anxiety associated with a Permanent Change of Station (PCS) move, and afford Sailors and their families the greatest opportunity for a successful and productive tour of duty.

Command sponsor and indoctrination responsibilities begin upon receipt of PCS orders and continue until the Sailor has become an integral part of the new command and is fully cognizant of all policies, programs, services, and responsibilities available through the command. Commanding Officers shall establish a Command Indoctrination Program to include the delivery of the Navy Pride and Professionalism training per this instruction. COs should ensure all incoming personnel receive command indoctrination training within 30 days of arrival or within 3 drill weekends.

Enclosures (1) and (2) of OPNAVINST 1740.3B outline responsibilities and provide guidance for these programs. Assistance to local commands regarding the Command Sponsor Program is through the Fleet and Family Support Center (FFSC) Relocation Assistance Program staff.

- **Marine Corps:** Gaining Unit Commander will assign a sponsor on request. Overseas commands should assign a sponsor automatically, however if one is not assigned, send a request to the gaining command. A sample request form is available on our website that can be filled out and sent to the gaining command. See the following [website](#).

Sponsors' responsibilities and abilities to be available will vary from installation to installation, depending upon the priority which the installation and unit commanders give to the program; however, the Services are making the Sponsorship program a priority as research has shown the many benefits of good sponsorship to service, family members and youth.

Youth Sponsorship

The Youth Sponsorship Program depends on the availability of youth who volunteer to become sponsors. The Youth Services topic should explain the Youth Sponsorship program at your new installation, but if it does not answer all of your questions, contact your Relocation Manager to inquire about the program and acquiring a youth sponsor.

Directions to Installation

Directions to US Army Garrison Stuttgart

US Army Garrison Stuttgart from the Frankfurt/Heidelberg Area

Take the A5 (Autobahn) south toward Karlsruhe/Stuttgart. Take the A8 (at Karlsruhe) toward Stuttgart/Munchen/Pforzheim(As you come into the Stuttgart area watch for signs to A81 and A831). Take the 81 sign that says: Singen/Bobligen/S-Zentrum/S-Vaihingen. On the exit ramp, proceed straight and follow the signs for: S-Zentrum/S-Vaihingen. **Note: Do not follow the signs for Singen/Bobligen.** Take 831 towards S-Zentrum/S-Vaihingen. Then take the first exit - which is Stuttgart-Vaihingen. At the end of the ramp turn left towards Patch Barracks/IBM/BMW. Follow signs to Patch Barracks which is about 200 yards from where the exit ends into the town of Vaihingen (go past the Europcar Sales lot on the right). You will be turning left into the Main Gate.

From Stuttgart International Airport to Patch Barracks, Kelley Barracks, Robinson Barracks, and Panzer Kaserne

To Patch Barracks

Turn right at the traffic light exiting the Stuttgart International Airport. Follow the signs to Munich, Ulm Esslingen, Stuttgart Ost, to Autobahn 8 (blue sign, do not take Munchen, Ulm 8). Exit S-Vaihingen, Autobahn 831. Merge right at S-Vaihingen, Patch Barracks. Take a left at the stop light, go through the next stop light and Patch Barracks will be about 100 yards on your left.

To Kelley Barracks

Turn left at the traffic light exiting the Stuttgart International Airport. Follow Autobahn 8, Karlsruhe, Singen, Heilbronn to Stuttgart 27. Follow 27 towards Stuttgart, exit right to S-Moehringen, S-Fasanenhof, S-Hohenheim, and Kelley Barracks. After you have exited veer into the left lane, turn left at second traffic light. Follow the sign with Plienigen, Hohenheim, Kelley Barracks, Pressehaus, Daimler Benz. About 1/2 mile, make a left at Kelley Barracks sign directing you to the area.

To Panzer Kaserne

Turn right at the traffic light exiting the Stuttgart International Airport. Follow the signs for Munchen, Ulm, Esslingen, Stuttgart Ost to Autobahn 8 (blue sign, do not take Munchen, Ulm 8). Take Karlsruhe 8. Follow the sign for Karlsruhe, Singen, Heilbronn 8, (it will turn right to get on 8). Stay on Autobahn 8, until the second exit. Exit Boblingen, Singen Autobahn 81. Take the second exit - Boblingen Ost. Follow the exit around and take a left at the traffic light. Go up the hill, through two traffic lights, note the 30km sign, and after curve, the entrance to the gate is on your right.

To Robinson Barracks

Turn right at the traffic light exiting the Stuttgart International Airport. Follow the signs for Munchen, Ulm, Esslingen, Stuttgart Ost to Autobahn 8 (blue sign do not take Munchen, Ulm 8). Take Karlsruhe 8. Follow the sign for 8 Karlsruhe, Singen Heilbronn. Stay on Autobahn 8, following signs to S-Vaihingen, Stuttgart 81. Keep straight until you see the blue Autobahn sign reading "Stuttgart 831." The Autobahn will end in about 3-4 miles as you get into Stuttgart. As you come to a "Y" at the end, get in the left lane to make a left turn at the traffic light. The signs will point you toward the "Messe." Stay on priority road, keep straight (through 10 traffic lights; you ll be passing residential areas) until you reach Stuttgart Messe (big glass building on your left). Get in left lane and turn left at the light (Messe on the left corner). Follow this road straight (following signs to the Robert Bosch Krankenhaus) until you reach a large intersection (a tall round Bosch Tower will be on your right). Get into the far left lane and turn left onto Siemen Str. Immediately get into the right lane and turn right on Leitz Str. You ll go over a bridge and follow this road (which turns into Auerbach Str.) straight-don t turn right to RB Krankenhaus-keep going straight. Take Auerbach Str. All the way until you come to the bottom of a hill, and turn left onto Schozacher Str. (before you turn left, you ll see a sign that points to Zuffhausen Rot -follow this way). Immediately turn left onto Heidloch Str. which is the main entrance gate to RB.

Directions from One Installation to Another

Patch Barracks to Robinson Barracks

Turn right when leaving Patch Barracks main gate. Continue through the light and under the overpass. Go right onto the

autobahn at the **Blue** autobahn sign reading Stuttgart 831. You'll take 831-the autobahn will end in about 3-4 miles as you get into Stuttgart. As you come to a "Y" at the end, get in the left lane to make a left turn at the traffic light. The signs will point you toward the "**Messe**" and there is also a sign for "**U.S. Installations**". Stay on priority road, keep straight (through 10 traffic lights; you'll be passing residential areas) until you reach Stuttgart Messe (big glass building on your left). Get in left lane and turn left at the light (Messe on the left corner). Follow this road straight (following signs to the Robert Bosch Krankenhaus) until you reach a large intersection (a tall round Bosch Tower will be on your right). Get into the far left lane and turn left onto Siemen Str. Immediately get into the right lane and turn right on Leitz Str. You'll go over a bridge and follow this road (which turns into Auerbach Str.) straight-don't turn right to RB Krankenhaus-keep going straight. Take Auerbach Str. All the way until you come to the bottom of a hill, and turn left onto Schozacher Str. (before you turn left, you'll see a sign that points to Zuffhausen Rot -follow this way). Immediately turn left onto Heidloch Str. which is the main entrance gate to RB.

When leaving RB, make a right on Schozacher Str. out the main gate. Make another right on Auerbach Str. Follow this road over the bridge, and make a right at the light. Immediately get in left lane and turn left (Messe Hotel on your left corner; Esso station on right corner). Get into the right lane, and take this road back up pass the **Messe**, and follow the signs back to Patch Barracks.

Robinson Barracks to Patch Barracks

When leaving RB, make a right on Schozacher Str. out the main gate. Make another right on Auerbach Str. Follow this road over the bridge, and make a right at the light. Immediately get in left lane and turn left (Messe Hotel on your left corner; Esso station on right corner). Get into the right lane, and take this road back up pass the **Messe**, and follow the signs back to Patch Barracks. Drive to the next traffic light (you will see a sign indicating **Patch Barracks** on your right) and take a right. Continue on the priority road until you reach the **Stuttgart Messe** and take a right at the traffic light. Follow the priority road back to Autobahn 831. Follow signs indicating autobahn Singen, Heilbronn, Munchen, and Karlsruhe. After the tunnel take the S-Vaihingen exit, stay to the right as the road splits. At the yield sign turn right and drive a short distance, Patch Barracks Main Gate will be on your left.

Patch Barracks to Kelley Barracks

Bear right after exiting the gate. Go through the stoplight, go under the overpass, and then immediately exit right toward Stuttgart (831). Once on 831 remain in the right lane in order to enter the Johannesgraben Tunnel. Stay straight on this road; you will go through a few lights, and then through a long tunnel. After finally exiting the tunnel, immediately get into the left lane and turn left at the second light. At the next light, you will turn left onto Vaihingerstr. Go straight for approximately 0.9 miles. As you go up a slight hill, get into the right lane when you can. As you approach the top of the hill, look for the **Optical Shop** (sign is across the intersection on the left side of the street and you will see a pair of **Red Glasses**). Turn right onto Rembrandt Str. Get into the Left lane (Rembrandt Str to Kelley it is approximately 1.4 miles). Follow this road past the Stella Suites (on the left) and the SI Centrum (on the right). After passing the SI Centrum, stay in your 3rd right lane; go through two traffic lights (note sign for Kelley Barracks and sign saying Pressehaus Daimler Chrysler. Entrance to Kelley Barracks is the next light on your left. OR Turn right out the Patch front gate. Go under the overpass and stay straight for approximately 3.1 miles. This will take you through Vaihingen and Mohringen staying in the right lane. Remain on this road until you go up the slight hill and see the optical shop described above. Follow the above directions from there. (going the tunnel route may avoid some of traffic)

Kelley Barracks to Patch Barracks

Turn Right out front gate. At second signal take a right. Follow road and enter onto the 27 towards Tuebingen . Then, get on Autobahn 8 towards Heilbronn, Karlsruhe . Take the Stuttgart Autobahn 831 towards Stuttgart (you will also see signs for the Messe). The very first exit will be S-Vaihingen . Take this exit and stay in the left lane. Turn left at the signal and go under the autobahn, through another traffic signal and past some car dealerships. The Patch Barracks main gate is just past this area on the left.(You can also follow the directions from Patch to Kelley to get back to Patch to avoid getting on the Autobahn.)

Patch Barracks to Panzer Kaserne

Turn right after leaving the main gate. At the traffic light turn right onto Pascalstr. and stay on the priority road until you reach Panzerstr. At the traffic light, turn left onto Panzerstr. Go up the hill, through two traffic lights, note the 30km sign, and after the curve, the temporary entrance to the gate is on your right.**Or** turn right after leaving the main gate

then turn left at the first traffic light onto Autobahn 81/831 towards Singen . Take the exit Boeblingen Ost . At the end of the long exit ramp, take a left at the light. Go up the hill, through two traffic lights, note the 30km sign, and after the curve, the temporary entrance to the gate is on your right.

Panzer Kaserne to Patch Barracks

At the front gate (not temporary gate), turn right then left onto Panzerstr. Follow this road to the bottom of the hill. Turn right at the 2nd stop light and take Autobahn 831 towards Stuttgart. Get off at the S-Vaihingen exit (first exit past the Autobahn 8 interchange), and stay in the left lane. Take a left at the signal, go under the autobahn, pass through another traffic signal and a couple of car dealerships, and the Patch Barracks main gate is on your left.

Robinson Barracks to Kelley Barracks

Driving from Robinson directly to Kelley is not difficult but it can be a little intimidating at first as it requires driving through downtown Stuttgart. Therefore, following the directions from Robinson to Patch then Patch to Kelley may be less stressful the first time. When leaving RB, make a right on Schozacher Str. out the main gate. Make another right on Auerbach Str. (From Grenadier Housing turn onto Roter Stich Str. and head in the direction of Robert Bosch Krankenhaus.) Follow this road (Auerbach Str) over the bridge, and make a left at the light Then follow the signs for 27 and US Installations. 27 will take you past the main train station (Hauptbahnhof). Not far after the Hauptbahnhof, 27 makes an unexpected right turn so proceed slowly always following the signs for 27. You will go through a tunnel, further into the city and up a very steep hillside toward the Stuttgart radio tower then toward the airport. Remain on 27 until you reach the exit for the SI Centrum and Kelley Barracks. After exiting you will come to the main intersection on the corner in front of the Mercedes headquarters complex. Turn left. The Kelley main gate will be on your left at the 2nd stoplight.

Kelley Barracks to Robinson Barracks

Once exiting the main gate, turn right toward Vaihingen and Patch Barracks. At the main intersection at the corner of the Mercedes complex, turn Right and take 27 toward Stuttgart (not toward the airport or Tuebingen). You will remain on 27 for your entire drive. It will take you down a large hill and through the city of Stuttgart. Always follow the signs for 27 toward Heilbronn staying straight, go through tunnel and stay in right lane, continue straight ahead. You will see the Hauptbahnhof (main train station) on your right (still on 27) you will go up the hill (Heilbronner Str) where 27 and 10 merge. Stay in the far right lane turning left. Stay straight until you see signs for Robert Bosch Krankenhaus (turn right on Leitz Str. And go over bridge and follow this road (which turns into Auerbach Str.) straight-don t turn right to RB Krankenhaus-keep going straight. (People who live in Grenadier should turn left on Roter Stich Str). Take Auerbach Str. All the way until you come to the bottom of a hill, and turn left onto Schozacher Str. (before you turn left, you ll see a sign that points to Zuffhausen Rot - follow this way). Immediately turn left onto Heidloch Str. which is the main entrance gate to RB.

Panzer Kaserne to Kelley Barracks

Follow directions from Panzer Kaserne to Patch Barracks and then Patch Barracks to Kelley Barracks.

Kelley Barracks to Panzer Kaserne

Turn Right out front gate. At second signal take a right. Follow road and enter onto the 27 towards Tuebingen . Then, get on Autobahn 8 towards Heilbronn, Karlsruhe . Then take Autobahn 831 towards Singen, Sindelfingen, Boeblingen . Take the exit Boeblingen Ost . At the end of the long exit ramp, take a left at the light. Go up the hill, through two traffic lights, note the 30km sign, and after the curve, the temporary entrance to the gate is on your right.

Panzer Kaserne to Robinson Barracks

At the front gate, turn right then left onto Panzerstr. Follow this road to the bottom of the hill. Turn right at the 2nd stoplight and take Autobahn 831 towards Stuttgart. You will pass the exit for Patch Barracks and continue on 831 until you come to a Y . You ll take 831-the autobahn will end in about 3-4 miles as you get into Stuttgart. As you come to a "Y" at the end, get in the left lane to make a left turn at the traffic light. The signs will point you toward the "Messe" and there is also a sign for "U.S. Installations". From here, just follow the directions from Patch Barracks to Robinson Barracks (as listed above).

Robinson Barracks to Panzer Kaserne

When leaving RB, make a right on Schozacher Str. out the main gate. Make another right on Auerbach Str. Follow this road over the bridge, and make a right at the light. Immediately get in left lane and turn left (Messe Hotel on your left corner; Esso station on right corner). Get into the right lane, and take this road back up pass the **Messe**, and follow the signs back to Patch Barracks. Drive to the next traffic light (you will see a sign indicating **Patch Barracks** on your right) and take a right. Continue on the priority road until you reach the **Stuttgart Messe** and take a right at the traffic light. Follow the priority road back to Autobahn 831. Follow signs indicating autobahn Singen, Heilbronn, Munchen, and Karlsruhe. (This autobahn changes into the 81 - stay on it.) Take the exit Boeblingen Ost . At the end of the long exit ramp, take a left at the light. Go up the hill, through two traffic lights, note the 30km sign, and after the curve, the temporary entrance to the gate is on your right.

Check-in Procedures

Inprocessing Procedures

Army personnel, O-3 and below, assigned to a USAREUR unit, should fly into Frankfurt, Germany and will be met by the 64th Replacement Company personnel upon arrival in Frankfurt. After processing at the Replacement Company, personnel coming to Stuttgart will be transported, with their belongings, to the Stuttgart Central Processing Facility.

All other incoming Army, Air Force, Marine, Navy and Coast Guard will report for initial inprocessing to the Central Processing Facility (CPF) on Panzer Kaserne, Building 2913 no later than 0830 on their second duty day in Stuttgart (DSN: 314-431-2599; 011-49-7031-15-2599). Service members must report in duty uniform. It is expected that the sponsor will escort the service member to the Central Processing Facility. Spouses are strongly encouraged to attend inprocessing activities as a great deal of information will be provided. Inprocessing service members can obtain free hourly child care through the Child Development Center (registration fee is responsibility of the service member). Sponsors can make reservations at the Child Development Center up to four weeks prior to your arrival by providing the name, age and the date child care is needed. Your sponsor can also provide you with the registration materials prior to your arrival in order for you to know the must need documents to bring. Children must be registered upon arrival before childcare can be provided regardless if reservations were made in advance. Sponsors may also submit, on your behalf, Faxed copies of your child's shot records in order to help pre-enroll, but parents still need to have original copies upon initial enrollment. If advance reservations are not made, reservations can be made upon arrival, however availability may be limited.

Central Processing Facility (CPF)

The Central Processing Facility is designed to be a one-stop inprocessing center. Typically within two business days of arrival to Stuttgart, newcomers begin their inprocessing period by attending an orientation to the community held at the inprocessing center. This is a very informative briefing that covers a wide variety of topics of importance to newcomers, including a detailed description of each installation with services available, telephone installation and procedures, Internet service, vehicle registration procedures, gasoline card use, electrical transformers, travel information, and much more. By the end of this orientation, newcomers usually walk away with a much better understanding of their new community and feel more comfortable jumping into it. This orientation is very beneficial to spouses and civilian employees as well as the active duty service member.

The Transportation Office will also be at this briefing to provide updates on the arrival of any household goods or baggage shipments.

The Housing Office will provide information required to obtain quarters both on and off post for military personnel, with the exception of those residing in unit billets and civilian personnel not drawing LQA.

Following the community orientation and transportation briefing, Army personnel will remain at the inprocessing center to settle any travel and PCS vouchers and update personnel records. Air Force, Navy and Marine personnel will settle travel vouchers, update personnel records and receive basic issue at the European MSS and Navy PSD (see below for location and required documents). All service members will be able to process through housing (if eligible).

What to Bring to CPF

The following documents are to be brought to the Central Processing Facility for initial inprocessing:

Army:

Current DA Form 2A (enlisted) and 2B (officer); DA Form 4037 (Officer Record Brief); DA Form 873 (Security Clearance); Eight copies of PCS orders and all amendments.

Air Force/Navy/Marine:

One copy of PCS orders and all amendments.

Air Force: European MSS, Patch Barracks, Building 2308 DSN 314-430-8442; 011-49-711-680-8442 Bring all records, packets and paperwork from last duty station.

Navy: Personnel Services Detachment, Patch Barracks, Building 2307, Room 415 DSN 314-430-7278; 011-49-711-680-7278 Check in within three working days of arrival. Bring all receipts for travel.

Marines: MARFOREUR G1 Adj., Bldg 2901, Rm 108, DSN 314-431-2700/2391; 011-49-7031-15-2700

Joint Inprocessing Training

On the Monday following this initial inprocessing day, all incoming personnel will complete two weeks of joint community inprocessing training. It is strongly recommended that spouses attend this training. One week of training consists of briefings on essential information related to military and civilian support services, CIF issue for Army personnel, an opportunity to take the driver's test and a tour to the local hospitals.

The second week consists of either Headstart or the Stuttgart Newcomers Orientation (SNO). Army personnel are required to attend the Headstart program which is a five day program that teaches German Culture and Language. Spouses and other military servicemembers are given the choice of attending either the Headstart or the SNO course. SNO is a full three day program highlighting German culture, language, transportation and more with a tour to a castle, downtown and a chocolate factory on the third day. Free childcare vouchers are provided and parents are welcome to bring their children to the SNO program providing the child is mature and responsible not to disturb others. The Youth SNO program is offered by the Child/Youth Services (CYS) during the summer while school is on summer break and it is designed with age appropriate activities as well as German cultural activities.

Relocation Assistance

Programs and Services

While moving is always stressful, your stress can be drastically reduced if you take full advantage of the information, education, and personal assistance provided to you by the Relocation Program. This is the place to find answers and get referrals to other installation resources as well as assistance with in-transit emergencies. The most important thing you can do to ensure a smooth move is to start planning early using the many Relocation Assistance program services and tools available.

Individual PCS Planning -- Most relocation programs offer one-on-one consultation for anyone needing assistance. In particular those making their first military move, first overseas move, or those with challenging and complex situations such as special needs family members or financial problems should call the Relocation Program for an appointment.

Military Installations and Plan My Move -- For managing and planning your move, use these two DoD sponsored web-based relocation tools with information on over 250 installations worldwide. You can estimate expenses, find the forms necessary for housing and household goods, keep a calendar of events and take other necessary actions to ensure a successful move.

Loan Closet -- Basic household goods items are available to borrow while waiting for your personal property pre-departure or upon arrival. The typical items in stock include: pots and pans, dishes, silverware, irons, ironing boards, portacribs, high chairs, and infant/toddler car seats. Generally, towels and bed linens are not available, so these should be packed in your hold baggage.

Workshops and Briefings -- The classes offered vary from installation to installation but you can generally find classes on buying, selling and renting smart, budgeting and finance, moving with children, general moving preparation and many other moving related topics.

Pre-departure Briefings -- Sometimes called Smooth Move or PCS Briefings, you and your spouse will want to attend for sure. These briefings provide essential information that can prevent you from making uninformed and costly decisions before your move.

Settling-in Services -- These may include welcome wagon services, local area tours with childcare often provided, or basic household items to use until your goods arrive. Overseas arrival services may include introductory language classes and cultural awareness training.

Deployment Support -- The Family Center assists unit family readiness groups and Ombudsman programs during the entire deployment cycle. Support includes services for special needs, classes on deployment preparation, managing finances, helping children adjust, family separation, return and reunion, and information on resources available locally and on-line.

Foreign Born Spouse Support -- Whether your question concerns immigration and naturalization, learning the English language or how to take local transportation, the Relocation Program provides assistance, classes and referrals.

Emergency Assistance -- From time-to-time emergencies occur while moving, the Relocation Program office has the resources to provide emergency financial assistance and referrals.

Transition Assistance -- This is a mandatory program available to assist personnel and family members when they separate from the military. The Relocation Assistance office will establish your individual transition plan and refer you to all the installation and community resources necessary to complete a successful transition.

Installation Specific Information

Army Community Service (ACS) Relocation Readiness Program (RRP) -- The Stuttgart RRP office provides a basic Welcome Packet of information to Unit Sponsors who will further customize the packet with unit information and official welcome letters. Newcomers can request a welcome packet from their assigned unit sponsor. It is the mission of the RRP to ensure that service members, civilians, and family members are prepared to cope with stresses and problems they may encounter throughout the tour cycle of their mobile lifestyle. The RRP office provides guidance with the relocation process, whether inbound or outbound. The following are services offered by the RRP office in Stuttgart:

Stuttgart Newcomers' Orientation (SNO) -- Stuttgart Newcomers Orientation (SNO) is a two day German language and culture orientation to Stuttgart and our Military Community. The course covers German language and culture, courtesies, food, and includes a walking tour of downtown Stuttgart with lessons on how to use the public transportation system, as well as a tour of local attractions. Child care vouchers are provided after each day of SNO for attendees needing childcare at the Child Development Center (CDC), Family Child Care (FCC), or School Age Services (SAS) programs. Space is limited and reservations are required. Children must first be registered with Child & Youth Services (CYS) central registration on Patch Barracks. Parents may bring their children to the SNO class and tour ensuring that their children will not be disruptive. It is highly encouraged that young children are placed at a CDC or FCC. Strollers present problems when getting on and off the bus on the tour day.

Youth SNO -- Youth SNO is fun and age-appropriate German language and culture programs just for school grades 6-12. The programs are offered during spring break, and June-September at the Child and Youth Services Hub located on Patch Barracks. The program is a great way for new youth to meet new friends, learn about Germany and take a field trip to a local castle and German restaurant for lunch.

German Language and Cultural Class -- These evening classes are offered free of charge every Thursday evening by a professional instructor at your self-paced need in the Religious Education Center classroom, Patch Barracks, Building 2332, Room 10, from 6:00 p.m. to 8:00 p.m.

Lending Closet -- This program is available for both incoming and outgoing permanent personnel. Essential items available to check out for up to 60 days include: 2, 4 or 6 person dish kits (includes pots and pans), coffee makers, toasters, irons, ironing boards, pack-n-plays, infant/child seats, high chairs, strollers and vacuums. Note that linens, blankets, towels, transformers or other small appliances are **not** available. In order to check out items, we need a copy of your orders and photocopy of your ID card.

English as a Second Language (ESL) -- A great class for foreign-born spouses who want to brush up on their English grammar or American culture. This class is offered throughout the year at Army Community Service on Panzer Kaserne. Classes usually meet once or twice a week, for 2 hours of class instruction.

Information and Referral (I & R) -- Information and Referral can assist you with any questions you have regarding community services in Stuttgart. If you need more information about on or off-post services, they're happy to help. I&R is the point of contact for ACS class registrations, or information on any ACS classes as well as your one-stop for all community information.

German Translation Services -- Need assistance with German/English translations? ACS can help. We offer free, unofficial translation services (phone bills, utility bills, information on the local community, scheduling appointments, etc). Assistance is available by appointment Monday through Friday. Clients with contracts, medical and legal documents requiring a notarized copy must be referred to a certified local translator.

Emergency Assistance

Planning for Emergencies

If an emergency should occur while you are in transit to Stuttgart, contact your nearest military installation. If there is no military installation in the area, contact the American Red Cross, a hospital or local auto club, depending on the nature of the emergency. Make sure you have your sponsor's name and contact number with you as you travel as well as the Stuttgart military community telephone operator: 011-49-711-680-130 and the Military Police desk, 011-49-711-680-5262.

Army Emergency Relief (AER)

Army Emergency Relief (AER) is available at Army Community Service Center (Panzer Kaserne). AER can provide financial assistance for a variety of conditions/situations. It provides assistance with transportation requirements when ordinary leave has been granted under emergency conditions or emergency leave. AER also assists military members meet obligations that are beyond the individual's financial means, i.e., auto repairs, exorbitant utility bills, etc.

Other Emergency Organizations

Other relief aid societies available are Air Force, Navy and Marine. The American Red Cross maintains emergency message services and coordinates financial assistance through these relief societies.

The Air Force Aid Society is located on Patch Barracks, and the Navy/Marine Relief Society is located on Panzer Kaserne.

For more information on Emergency Assistance, call the AER office at Army Community Service, DSN: 314-431-3348/3362 or 011-49-7031-15-3348.

Motor Vehicles

Driver's License

Status of Forces Agreement (SOFA) requires all U.S. personnel assigned to Germany to have a valid stateside license, a military vehicle operator's license, or a German license in order to be eligible for licensing and operating privately owned vehicles in the United States Army Europe (USAREUR). Family members are required to have either a valid stateside license or a German license. In order to obtain a USAREUR certificate, you must attend an orientation class. There is a ten dollar charge for the issuing of a USAREUR drivers license, you may pay by check or money order. You will need to study the Driver's Testing Manual prior to attending the orientation. You can find a manual via the Internet. Personnel arriving without a valid stateside license will have to attend driver's training on the local economy at their own expense. A local German driver's license costs approximately between Euro 2,500 and 3,000. Personnel assigned to Germany traveling outside of the country are able to drive on their USAREUR certificate in Allied countries only. Personnel driving in East Block countries must be in possession of a valid International License. Applications can be obtained at the Driver's Testing office. The minimum age for operation of a POV in Germany is 17.

Vehicle Registration

Accompanied personnel are authorized two Privately Owned Vehicles (POVs) and two motorized and non-motorized recreational POVs. Unaccompanied or single personnel are authorized one POV and one motorized recreational POV. Requests for waivers to the limit of POVs registered will be approved by the Base Support Battalion (USAG) Commander.

On the day of arrival, owners with a valid USAREUR Driver's certificate will process through the field registration station. You will need:

- Form 190-1AA,
- a double white insurance card
- DD Form 788
- proof of ownership
- valid USAREUR Driver's License
- ID card
- fifteen dollar check or money order

You must have all of these documents prior to receiving a temporary registration card and car plates. After picking up your vehicle you must take it through inspection. In order to pass inspection you will have to purchase a First Aid kit and warning triangle that will remain in your POV. If the POV passes inspection, the owner will be issued AE Form 190-1A which will be valid for one year. Your car must be re-registered and inspected annually.

Bicycle Registration --Bicycles do not have to be registered.

Boat Registration -- Boats have to be registered with the German authorities. The boat trailer would be registered through vehicle registration.

Motorcycle Registration

If you have a valid stateside license with motorcycle endorsement, you must pass a motorcycle driving test before being able to legally drive a motorcycle in Germany. Motorcycle license testing is offered April through September only. Each applicant is required to bring:

- A valid stateside license with motorcycle endorsement
- A valid USAREUR POV license
- Motorcycle and Protective Headgear
- \$10 check or money order (NO CASH)

If you do not have a US motorcycle endorsement prior to your arrival in Germany, you can take a required course on the local economy, given in the German language, and at your expense (very expensive).

Regulations

Hands-free devices must be used while operating a motor vehicle on ALL military installations worldwide.

Child Restraints

Children four (4) years old or younger who do not exceed 50 pounds must use U.S. or GE approved child safety seats. Children over four (4) years and in excess of 50 pounds and children under twelve (12) years must be seated in the rear seat of the vehicle with the seat belt fastened unless the rear seats are already occupied by children in that age group or the vehicle does not have a back seat. Children 12 and under or 4'11" tall, require an approved U.S. or GE car booster seat.

Seat Belts

Seatbelts must be worn by all drivers and passengers while operating any vehicle on- or off-post. Pregnant women must also wear belts at all times. If for any reason the seatbelt cannot be worn, a medical certificate must be presented.

Helmets

Motorcycle helmets are required both on- and off-post. Helmets for bicycling, skateboarding, roller-lading, and riding a scooter are required on-post, but not off-post.

Motor Vehicles Tinted Windows

USAREUR Regulation 190-1 states "Transparent or tinted (after-market) material attached to the rear or side windows to reduce glare will be of a professional nature and must not distort the drivers vision. When after-market material is used on the windshield, it may be placed on the top edge only, and will not extend more than 4 inches (100 mm) downward on a horizontal plane from the top where the windshield and care body connect." The complete regulation can be accessed at the web site provided.

Automobile Insurance

Proof of insurance is required before your vehicle can be registered. USAA has offices and representatives in Germany. Other U.S. companies may subcontract with a local insurance company. Shop around when purchasing car insurance and make sure you understand your coverage. German law requires the following minimum coverage: 500,000/750,000 Euro for personal injury; 200,000 Euro for property damage; and 20,000 Euro for damages other than personal injury or property.

ADAC -- ADAC, a German roadside assistance service, is similar to AAA in the states and is available at reasonable costs. For more information on ADAC, contact The Army Community Service Center (DSN 430-7176, CIV 011-49-711-680-7176).

Speed Limits

There is a suggested Autobahn speed limit of 130 km/h (about 80 mp/h). Although there are stretches of the autobahn that have no speed limit, if you are involved in an accident in which you were driving faster than 130 km/h, you could be held responsible. In cities, towns, and villages the maximum speed is 50 km/h, (30 mp/h) unless the road signs indicate a higher or lower speed limit. In slow-traffic zones, now very common in residential areas and city centers, the maximum speed limit is 30 km/h (18 mp/h). Outside cities and villages the top speed limit is 100km/h (60 mp/h). The speed limit on all posts is 30 km/h (18 mp/h) and is strictly enforced.

Accidents

If you are ever involved in an accident, the German police are in charge. You must fill out a report on the accident for the military police. Contact the Military Police nearest your location. Remain at the scene and place your reflectorized warning triangle a sufficient distance away from the rear of the scene. Notify your insurance company even if you are not at fault.

Gasoline Coupons/Stations

Gas for your vehicle is rationed in Germany. Depending upon the size of the engine, you will be authorized purchase of 200, 400, or 600 liters per month per vehicle. Your vehicle registration will contain your gas ration card. Gas coupons are sold for unleaded, super and diesel gas and can be purchased at the CX, Patch PX or the Shoppette facilities. The coupons can be used in Germany at all participating ESSO stations, BP stations only on the Autobahns and at some ARAL gas stations on the Autobahns. Use of the coupons allows you to pay "post" prices for off-post gas. Without the use of the gas coupons, Americans would be paying those extremely high German prices for fuel (currently around \$45.00 per gallon).

There are two on-post gas stations in the Stuttgart area. One on Kelley Barracks and one on Patch Barracks. These gas stations will accept coupons, cash or credit cards. You need an ID card and your vehicle registration card to purchase gas coupons; for rental cars, an ID card and rental car agreement (in the name of the ID card holder).

Loan Closet

Items Available

Essential items available for check out include pots and pans, dishes, silverware, 220v appliances (coffee pots/makers, toasters and irons), ironing boards, cooking utensils, pack-n-plays, highchairs, strollers, car seats, vacuums and more. Note that linens, blankets, towels, transformers, microwaves, TVs and other 220v appliances are NOT available for loan through the ACS Loan Closet, but can be bought at any of the Thrift Shops.

How to Borrow

The Loan Closet is available at the Army Community Service, Panzer Kaserne, Building 2915. This program is for incoming and outgoing personnel.

In order to check out items from the Loan Closet, a copy of your orders is required at the time of check out.

TDY personnel may only borrow baby items from the Loan Closet (for 30 days). Reservists may not borrow from the Loan Closet, as the Housing Office can loan these items to reservist personnel.

The Loan Closet is open Monday-Friday, 8:00 a.m. - 5:00 p.m. and is closed Federal Holidays. No reservation is required; however, a phone call before arriving will prevent frustrations and wait time during PCS season.

Housing - Overview

Government Housing

Stuttgart government housing is very different from government housing in the U.S. If this is your first assignment to Stuttgart or if you have not been here since 1988, you should read this information very carefully. For complete information on housing in the Stuttgart area, visit the Stuttgart web site.

Housing in the Stuttgart area is located in the four areas of Patch, Kelley, Robinson Barracks and Panzer Kaserne. Patch Barracks and Robinson Barracks are the two largest areas with approximately 60% of total housing assets. Except for Senior Grade Officers Quarters, all the housing units located in Stuttgart are in stairwell buildings. Some of the housing in the Stuttgart area is undergoing renovation. The renovations include the addition of a full bath and a washer/dryer area within the apartment. The housing units are relatively small in size and one should consider permanent storage of larger items. Most units have storage cages and enclosed storage rooms within the building where small items such as bicycles, sleds, and seasonal items may be kept. Each set of quarters has an assigned uncovered parking space. Service members should not bring their family members without first contacting the housing office to determine waiting periods for on-post housing.

Non-government Housing

Off-post housing for 3 bedroom or larger apartments is very limited and very expensive. It may take some time to find housing on the economy and TLA may or may not be authorized depending on whether the service member has been offered and turned down housing. Be aware that the Stuttgart housing office is the only entity authorized to approve off-post housing.

Policy--While a specific curfew is not in effect on-post, the following quiet hours policy is in effect: "All loud and disturbing noise, to include skateboarding, rollerblading, and playground activities, will cease between 9:00 p.m. and 7:00 a.m.". Off-post "quiet hours" are daily from 1:00 p.m. - 3:00 p.m., 10:00 p.m. - 7:00 a.m. and all day on Sunday and holidays. German law states there can be no loud or unusual noise that would disturb other people. This includes mowing the lawn, washing the car or other manual labor.

Furniture--The Furnishings Management Office, DSN 314-431-2230/2458; 011-49-7031-15-2230/2458 carries a wide variety of furniture to loan on a temporary basis. Service members and DOD civilian personnel authorized to ship their Full Joint Travel Regulations (JFTR) weight allowance may be provided temporary furniture (loaner sets) while household goods (HHG) are in- or outbound. Service members traveling with Limited JFTR weight allowance may be provided full government furniture support. Personnel traveling under Elective JFTR weight allowance policy will be provided furnishings support if stock permits, but not more than authorized allowance. The maximum time for use of a loaner set is usually 90 days for inbound and 60 days for outbound personnel. This period may be extended if inbound shipments are delayed beyond 90 days. Eligible personnel, living in private rental housing will be provided appliances, such as: range, refrigerator, washer, dryer, and furniture such as kitchen cabinets and wardrobe, for their entire tour in Stuttgart.

Single Service Member Housing

There is a limited number of on-post senior bachelor enlisted quarters (SBEQs) for single E-7 s and above. Single service members in grades of E-6 and below must reside in barracks. Subject to availability, personnel in the grade of E-6 may reside in SBEQs.

For Personnel Returning from Overseas

Returning from Overseas--Those returning to CONUS from overseas should check out DoD's Automated Housing Referral Network, AHRN.com website or ask at your local housing office to learn about this DoD program that is currently available for more than 75 installations. The program allows military members and families to:

- Search listings and pictures of available rentals near military installations
- List their own properties for rent to other military families
- List their homes for sale by owner (FSBO) to other military members
- Contact installation housing offices

- Receive real estate counseling and assistance from the AHRN partner, [Military Moving Station](#) on how to buy and sell smart .

AHRN is not currently available at all installations but the phased program is adding new installations. Check the AHRN website to see if your next assignment is an AHRN base and check out other features to assist you in your home search.

Housing - Temporary

Temporary Lodging Facility

Temporary Lodging Allowance

Temporary Lodging Allowance (TLA) partially reimburses service members for occupying temporary lodgings (transient accommodations on or off-post), cost of meals and transportation to meals while seeking permanent quarters on arrival. In order to draw TLA, you must apply for government quarters within two working days of arrival in Stuttgart. TLA can be claimed in 10 day increments and is generally limited to 60 days for arriving service members. TLA repayments will be credited into your direct deposit paycheck account within one month of filing the paperwork with housing. A briefing on TLA entitlements and how to file for TLA will be given after arrival.

Availability On Post

Temporary lodging on-post is accessible on a space available basis. When there are no rooms available, referrals are made to German hotels off-post, however a Statement of Non-Availability (SNA) must be obtained (see below). It is expected that your sponsor will coordinate with you regarding your temporary housing needs well in advance of your arrival.

On Post Hotels

Kelley Hotel

Kelley Hotel, Kelley Barracks, Building 3301 DSN 314-421-2815, or 011-49-711-729-2815. All rooms have either one or two queen size beds and private baths, international direct-dial phone, cable TV, video player, refrigerator, microwave oven, hairdryer, clock radio, adjoining rooms available for larger families, three completely handicap accessible rooms.

Limited rooms available for pets.

The Schwabian Inn

The Schwabian Inn, Patch Barracks, Building 2506, DSN 314-430-7181, or 011-49-711-680-7181. Hotel has single and double beds, shared bath, rooms have international direct-dial phone, cable TV, video player, refrigerator, microwave oven, hairdryer, clock radio, full size iron board and iron, safe. **Limited rooms available for pets.**

Robinson Hill Top Hotel

Robinson Hill Top Hotel, Robinson Barracks, Building 169, DSN 314-420-7038, or 011-49-711-819-7038. Private baths in each room; adjoining family rooms, rooms have international direct-dial phone, cable TV, video player, refrigerator, microwave oven, hairdryer, clock radio, full size iron board and iron, safe, sauna and life cycle fitness equipment room in the basement. **Pets are allowed!**

For more information on on-post accommodations visit the USAG Stuttgart website.

Statement of Non-Availability

If on-post accommodations are full, you may choose to stay in an off-post hotel. Make sure that you acquire a Statement of Non-Availability (SNA) control number from the office of the Schwabian Inn at DSN 314-430-7181. When you stay in off-post lodging with an SNA control number, you are entitled to Temporary Lodging Allowance (TLA). Without this SNA number TLA reimbursement will not be authorized. TLA can be claimed in 10 day increments, with your original hotel receipt, from the Housing Office. It is important when choosing off-post accommodations that the room rates do not exceed your daily TLA, which is based on grade and number of family members. To find out what your TLA is, call the 208th Finance Company at DSN 314-430-7103/8324/5411/5608, 011-49-711-680-7103/8324/5411/5608. If the hotel rate exceeds your TLA, you are responsible for paying the difference. You are also responsible for initially paying your hotel bill when it is due. TLA repayments will be credited into your direct deposit paycheck account within one month of filing the paperwork with housing.

For more information or a for a listing of off-post accommodations, contact Army Community Service, DSN 314-431-3330/3362; 011-49-7031-15-3330/3362.

Value Added Tax (VAT)

In Germany a 19% value added tax is added to all room rates. Most German hotels, however, accept the Value Added Tax (VAT) form, which exempts military members and Americans working for the Department of Defense from paying most of this tax on most retail purchases within the German economy. The forms can be purchased at the VAT Office (Panzer Kaserne, Bldg 2915, DSN 314-431-3368; 011-49-7031-15-3368) for \$4 each or \$30 for 10 after arrival in Stuttgart.

Temporary Quarters

Temporary quarters may be available (see the Housing Office for more information). In the Stuttgart area, temporary quarters are 2 bedroom units (if available) located in the same buildings as permanent quarters. The units are relatively small, approximately 900-1200 square feet. You are not authorized to accept household goods other than hold baggage while residing in temporary quarters. Temporary quarters might not be located in the same area where your ultimate permanent quarters are assigned. This could mean that your children might have to change schools once permanent quarters are assigned. It is also important to note that temporary quarters consists of excess 2 bedroom quarters only. There are no 3, 4 or 5 bedroom temporary quarters (see Housing Section for more information regarding assignment of quarters).

Temporary Quarters - Linens

Although basic furnishings will be supplied in temporary quarters, there are no linens such as sheets, blankets or pillows available. The ACS Loan Closet also does not carry these items. It is strongly recommended that you mail these items to your sponsor or obtain a mailing address prior to your arrival and ship a box containing linens to yourself in case your household goods or unaccompanied shipments are delayed.

Housing - Government

Military Housing

Upon arrival in Stuttgart you will visit the Housing office after initial in-processing at the Central Processing Facility (CPF)/Welcome Center on Panzer Kaserne, Bldg. 2913, DSN 314-431-2420/2521/2363; 011-49-7031-15-2420/2521/2363.

Availability -- Quarters available at Stuttgart include two, three and four bedroom units. There are a very limited number of five bedroom units for very large families. Field grade, company grade, senior and junior enlisted housing is in multifamily apartment buildings locally known as "stairwells". Normally six to eight families share a common stairwell entrance and outdoor area. Apartments have limited space for large furniture. For example, most bedrooms have closets across two walls and windows on a third wall which makes arranging bedroom furniture very difficult, especially if you have a king size bed, triple dresser, large chest of drawers and/or a wardrobe. Most apartments have a living room/dining room combination, some have a built-in china cabinet and window opening from the kitchen to the dining area. Kitchens are generally very small with no room for a kitchen table. It is recommended not to bring large bulky furniture to these small stairwell apartments. Do not expect to be over housed with extra bedrooms in Stuttgart. On-post housing is in various states of renovation. Some quarters are equipped with dishwashers and all have access to a washer and dryer. None of the quarters have air conditioning or garbage disposals and many do not contain 110 outlets. Each set of quarters has an assigned uncovered parking space.

Eligibility -- The following personnel are eligible for on-post housing in Stuttgart:

1. Military personnel with command sponsored family members.
2. Foreign military personnel - only with permission from the Commander in Chief.
3. Dual military couples who are registered in the military couples program.
4. Single, (medically certified), pregnant service members may apply for housing in the sixth month of pregnancy.
5. Civilians meeting certain criteria may apply for excess 2 bedroom units. LQA recipients have priority over all others.

Bedroom Entitlement -- The following is an explanation of the number of bedrooms each family is eligible for:

1. Senior Grade Officers (SGO) and above, including in-bound personnel on promotion lists to these grades, will not be assigned involuntarily to housing units with fewer than four bedrooms.
2. Field Grade Officers (FGO) and Senior Enlisted (SRNCO) personnel (E-8 and E-9) and WO 4 and 5, including in-bound personnel on promotion lists to these grades, will not be assigned involuntarily to housing units with fewer than three bedrooms.
3. FGOs and Senior enlisted personnel may elect to voluntarily apply and compete for two bedroom units in their grade category. The assignment will be considered permanent, unless family composition changes which would authorize an increase in bedroom requirement. If family composition changes, a new application must be submitted to the Housing Office.
4. For other personnel, minimum bedroom authorizations will be determined based on family size and composition according to USAG Stuttgart Reg. 210-1, para 2-6 e(4c) (Same gender children share a room up to eight years of age, opposite sex can share a room until six years of age - No more than two persons may share a room in any case).

Other

Government Storage -- Government Storage is not available nor are there any mini warehouses to rent. Storage space is generally limited to a small wire cage or storage room in the basement of the apartment building. Some buildings have enclosed storage rooms in the attic or basement. Where there are enough, each apartment has an enclosed storage room assigned. The storage room is approximately 4.5 X 10 ft. large. Where there are a limited number, they are assigned from a waiting list based on date of assignment to the building. Some buildings allow/require occupants to share storage rooms. Therefore, you may not get a storage area at first.

Assignment of Quarters -- You can expect a delay in receiving permanent quarters. There are no specific location waiting lists, only one waiting list for the four housing areas. Therefore, a person cannot request a waiting list for a particular housing area. When there is a waiting list, apartments are offered to the first person on the waiting list the day the unit

is ready for occupancy. Should the service member be TDY/TAD, this offer may be made to the spouse. The spouse must make a decision within one working day of notification. If the spouse declines to make a decision on an offer, the offer will be withdrawn and the sponsor will retain placement on the waiting list for the duration of the TDY/TAD. No other offers for quarters will be made to that family until the sponsor returns from TDY/TAD.

Unaccompanied Military Personnel -- Those drawing without dependent rate BAQ in grades E-7 and above are authorized to live off post. For those desiring to live on post, Bachelor Officer Quarters (BOQ)/Senior Enlisted Quarters (SEQ) are located on Robinson Barracks.

Temporary Quarters -- Temporary quarters may be available (see the Housing Office for more information). In the Stuttgart area, temporary quarters are 2 bedroom units (if available) located in the same buildings as permanent quarters. The units are relatively small, approximately 900-1,200 square feet. You are not authorized to accept household goods other than hold baggage while residing in temporary quarters. Temporary quarters might not be located in the same area where your ultimate permanent quarters are assigned. This could mean that your children might have to change schools once permanent quarters are assigned. It is also important to note that temporary quarters consist of 2 bedroom quarters only. There are no 3, 4 or 5 bedroom temporary quarters.

Although basic furnishings will be supplied in temporary quarters, there are no linens such as sheets, blankets or pillows available. The ACS Loan Closet also does not carry these items. It is strongly recommended that you mail these items to your sponsor or obtain a mailing address prior to your arrival and ship a box containing linens to yourself in case your household goods or unaccompanied shipments are delayed.

Household Goods - Overview

Arranging Household Goods Shipments

As soon as you are alerted to your upcoming PCS move, you can start getting your house and family ready. Clean up and get rid of junk. Hold a yard sale or take serviceable items you no longer need to a thrift shop or donate to charity. Get important family records together in one place. You can even estimate the weight of your household goods before you visit your transportation office to set up the move. If you are going overseas, you should begin to plan what items you will take in your hold baggage, in your household goods shipment and what might need to go into storage. Remember for overseas assignments electricity is different and houses are generally much smaller and cannot handle large furniture.

Set up an appointment with your transportation office as soon as you have a copy of your PCS orders. The earlier you call or visit your transportation office, the greater your chances of moving on the date you desire. The counselors will explain all your PCS move entitlements in detail. Your first decision is whether to have the government move you or whether to move yourself. There are pros and cons to each type of move. Your counselor will answer all of your questions. If you choose a government move, they will book your shipment and let you know the exact dates the movers will come. If you choose to move yourself, the counselor can assist with recommendations and tips on how to do a personal move.

Automobile

The government may ship one Privately Owned Vehicle (POV) at their expense to your new overseas location. This is handled through your transportation office. Remember to discuss your POV needs at your initial counseling session. The shipping contractor has established a [website](#) where you can track the location of your POV through the shipping process.

Shipping Pets

Planning for shipment of your pet includes researching airline requirements and quarantine and restriction laws in your new location. You will need to ask the airlines the requirements for size, weight, number of animals, kennel construction, documentation and season of the year limitations. Occasionally, small pets can be shipped on military flights but availability and regulations are always changing as well as fees. Checking the [SDDC website](#) will provide details on shipping pets.

Many international locations have strict importation laws including extended quarantines and restrictions on breeds or types of animals that can be brought into the country. Carefully research these rules as they could impact your moving schedule. Not only do overseas locations have strict rules but many locations have restrictions on dangerous dogs as well.

Delivery of Household Goods Shipments

It is your responsibility to contact the transportation office as soon as you arrive at your new duty station. Let them know how you can be contacted, phone, mobile phone and e-mail. If you already have new quarters, they will help arrange delivery of your personal property shipments. Otherwise they will arrange for temporary storage until you have permanent housing.

Customer Satisfaction Survey

Once your personal property is delivered, you'll be asked to [rate the customer service](#) you received from the movers. Make sure you take the time to do this. Your feedback will make the process better for everyone.

Claims

If you have any loss or damage to your personal property you may need to file a claim. Use the front of [DD Form 1840/1840R](#) to notify the mover of any loss or damage you find at the time of delivery. If further loss or damage is discovered after the transportation provider departs, use the reverse side of the form, DD Form 1840R. You must **file DD Form 1840/1840R within 70 days of delivery**. Completing and submitting the DD Form 1840/1840R does not constitute filing a claim. A claim is separate and distinct from these forms. Your local personal property office and claims office will give you complete instructions on where and how to file DD Form 1840/1840R and your claim.

Household Goods - Shipping Pets

Boarding

On post hotels have limited room for pets. Also, boarding establishments are limited and can be expensive. Some German hotels allow pets and charge an additional fee to the regular room rate. Regulations limit residents of military housing to no more than 2 domestic pets per household. Make sure you communicate with your sponsor as early as possible regarding pet needs.

Quarantine

Pets do not have to be quarantined in Germany, but a bilingual health certificate is required. **Important to Note:** The health certificate cannot be more than 10 days old and the rabies vaccination must be at least 30 days old and not more than a year old before you travel to Germany.

Veterinary Treatment Facility

Your military veterinarian can provide further information about host country requirements. Pets do have to be registered at the Veterinary Services, located on Panzer Kaserne, within 2 weeks of arrival to Stuttgart. You do not need to bring your pet in for this registration, just their health record and their rabies certificate.

Veterinary Services

The Veterinary Treatment Facility (VTF) offers limited services by appointment only. Call the VTF first for emergencies during duty hours. After duty hours, the name and number of a designated civilian veterinarian will be left on their answering machine. It is a good idea to find a civilian veterinarian that you feel comfortable with that is located close to where you live. Please contact the VTF for a listing of German civilian veterinarians.

Boarding

Please make pet arrangements before you leave the U.S. ask your sponsor for assistance. Hotels on-post have limited rooms and space for pets, however many German hotels allow pets. There are a few kennels available in the area, contact Veterinary Services, located on Panzer Kaserne.

Dangerous Dogs

German states have passed a Dangerous Dog Ordinance (DDO), placing restriction upon the ownership of certain types of dogs. Military and civilian personnel moving to Germany should weigh the requirements of the German DDO and owner responsibilities for dogs that fit the criteria below when making a decision to bring such dogs with them.

The breeds affected by the new DDO vary from German state to state, but here in the state of Baden-Wurttemberg and the city of Stuttgart, the ordinance affects three prime breeds: American Staffordshire Terrier, Pitbull Terrier, and Bullterrier. It is mandatory that all US ID cardholders owning these breeds or mixes involving these breeds register their dog(s) with the US Army Veterinary Treatment Facility (VTF) on Panzer Kaserne. Registration with the VTF is free of charge. Owners must also register their dogs with the proper German authorities and have their dogs permanently marked with a tattoo or implanted with a microchip.

A muzzle is required in public until the owner and dog pass the voluntary temperament test, which demonstrates that a dog is not dangerous. The Baden-Wurttemberg ordinance stipulates a charge to the owner for the temperament test. Once the dog has passed the temperament test, the muzzle may be removed. A certificate attesting to passing the test will be issued. When in public, a dog still must be kept on a short leash and a copy of the certificate must be in the possession of an authorized adult while walking the dog in public. Persons who do not want to have their dogs tested may elect to keep the animal muzzled.

In the event that a dog does not pass the temperament evaluation, German officials will determine what measures must be taken. At a minimum, such dogs must be muzzled and kept on a leash while in public. For aggressive dogs the officials could determine that liability insurance, impounding, neutering or even destruction are necessary.

Other than the mandatory registration of these dogs with the VTF, those living on US installations are not affected by the new dangerous dog ordinance. However, those choosing to live off-post in the local communities must strictly

adhere to the ordinance.

Quarantines

Germany does not require a quarantine, but does require that cats and dogs be accompanied by a certificate issued by a licensed veterinarian at point of origin which states that the animal was vaccinated more than 30 days but less than 12 months prior to travel. It must be written either in German or be accompanied by a German translation.

Tips on Traveling with Pets

Personnel need to make special arrangements when shipping family pets to Germany. To insure that your pet has a safe and comfortable air trip, we offer these tips:

- Call the airline you are flying on and make a reservation for your pet. Call as early as possible as many airlines do not ship animals or they have a limit on the number of animals on each flight.
- Book a direct flight if at all possible.
- Make an appointment at your veterinarian for a check up. Tell him/her that you are planning to take your pet to Germany via air.
- Obtain a bilingual health certificate from your veterinarian dated no earlier than 10 days before departure. It is important to note that shots must be more than 30 days old and less than one year old.
- Start crate training your pet - if it has not already been trained. If your pet has never been in a crate before, buy the crate and leave it sitting in your living or bedroom for a couple of days. When the pet is comfortable, start encouraging him/her to go inside by putting treats inside the crate. Never force a pet into a crate - you will create a fear of the crate in your pet. Gradually increase the time you leave your pet in the crate each consecutive day, until you have reached an 8 hour day.
- Feed your pet a light meal 6 hours before flight time, and exercise before putting in the crate.
- If you are traveling in hot weather, book a night flight. Your pet may not be able to travel with you if the temperatures are too extreme.
- Purchase a USDA-approved shipping crate. It should be large enough so that your pet can stand, sit and change position comfortably. For international flights, it is also required that the crate have breathing holes in the rear of the crate as well as on the sides.
- Insure the words "LIVE ANIMAL" are printed on the carrier with arrows indicating the upright position of the carrier.
- Line the bottom with some type of bedding to absorb accidents.
- Freeze water in a plastic water cup and attach inside the carrier, it will melt by the time your pet is thirsty, yet not spill with the handling of the crate. Or purchase a "hamster" type water bottle - but you have to make sure that you train your animal to drink from this type of apparatus.
- Get your pet accustomed to the carrier. Also, putting a piece of clothing with the scent of a family member will comfort your pet during the flight.
- Do not place a lock on the carrier, so that the airline personnel can open the carrier in case of an emergency.
- For trips longer than 12 hours, attach a plastic bag containing dry food on the top of the carrier with feeding instructions for airline personnel.

Education - General Overview

DoD Schools

There are four Department of Defense Dependents' Schools (DoDDS) located in the Stuttgart area: Patch Elementary, Patch Middle/High School, Robinson Barracks Elementary and Boblingen Elementary. Each elementary school has Kindergarten through grade six. Seventh through grade twelve students "feed" collectively into Patch Middle/High School. Bus service is provided to DoDDS for those living off the post where the school is located and who are on an established bus route. Hot lunches are provided in all cafeterias.

Documents Required for Registration

Report card or transfer card from previous school if available; Original birth certificate or passport for verification of birth date for enrollees in Kindergarten or First Grade**; Certificate of Immunization; PCS orders and family member travel orders (if applicable); Service member's ID card; Address and phone number of emergency point of contact; Official mailing address and phone number of sponsor; Home phone number and prefix (if available); Child's social security number. **Child must be 5 years old no later than 31 October to begin kindergarten and 6-years old no later than 31 October to begin first grade).

Private School

There is an International School located in Stuttgart as well as many German public schools. The International School in Stuttgart was founded in 1985 to serve the needs of the international community in the Stuttgart area. The school is a private, non-profit academic institution governed by a Board of Directors, who are elected by the membership of the association. The school offers a formal educational program in English for pre-K through grade 12. Tuition ranges depending on the grade of the child. In addition to the tuition, there is a one-time charge for an entrance fee and a registration fee. Contact the school for curriculum information and availability of tuition assistance.

Home Schooling

Another option for education for children in the Stuttgart area is Home Schooling. There is a very active Home School Association which publishes a monthly newsletter and has group activities and support meetings. Contact the Stuttgart Area Home School Group Leader for more information.

Education - Training (College/Technical)

Continuing Education

Stuttgart offers an excellent opportunity for continuing your education while in Germany. A briefing by an Education Center Representative is part of the one week long Inprocessing Training offered at the Community Processing Facility. Contact the Education Center, located on Panzer Kaserne, Building 2915 (DSN 314-431-2506; 011-49-7031-15-2506) for detailed educational opportunities in the Stuttgart and surrounding area.

College

Associate, bachelor and masters degree programs are offered from a couple of universities and colleges. When traditional programs do not fit into your schedule, video and distance education courses are offered. The Education Center has various college and university representatives offering undergraduate and graduate programs. Tuition assistance is available for service members and family members on a limited basis. Spouses and dependants of Active Duty and Retired Military will find very generous tuition/grant assistance through their perspective Emergency Relief Societies.

Education - Local Schools

Choosing the right school for their children is a priority for military families. This article describes excellent resources for your use in planning for your child's educational needs. Parents can find current information about public, charter and private schools by using the tools below:

1. How do I choose a good school?

[Choosing a School for Your Child](#) is a U.S. Department of Education publication that will help families identify what is important in selecting a school.

[The School Visit: What to Look For, What to Ask](#) Whether you are choosing a school for the first time, or because you are in transition, this site will provide you with information about what to do and what to ask.

2. What schools are in my area (or in the area where I may move), and how good are they?

Several high quality commercial tools are available to assist in making decisions about which school to choose for your child. Listed below are these website tools along with information on how you access the information and what type of information each site provides.

Both [Great Schools](#) and [School Matters](#) provide a wealth of information for parents:

- School contact information
- Distance from zip code (provide the installation zip code, or the zip code of the area where you will be living)
- Public, private or charter school designation
- Student/teacher ratios
- Free and reduced school lunch program (an estimate of economic disadvantage)
- Great Schools provides a rating of schools and a parent comment section
- Percentage of students meeting or exceeding the state standards in math, reading and language arts
- Teachers - average number of years teaching experience, % of first year teachers on the staff
- Students: Average percentage of students absent from school for more than 15 days
- Ethnic breakdown and percent of students with English as a second language
- School Matters provides college prep scores (PSAT, SAT, ACT test scores)-for high schools only
- Great Schools also provides parents the ability to rate the schools and make comments on the schools.

For both sites, the user must enter the State and zip code to find schools in the area.

[SchoolQuest](#) was developed by the [Military Child Education Coalition](#) to help military families select schools. SchoolQuest also offers an Online Library that provides resources for families in transition. At this time, the SchoolQuest data base covers 99 military installations. The Military Child Education Coalition also provides a [data base of information](#) on each State's educational system.

[The School Report Tool](#) is available from Military OneSource that list names and locations of public, public charter, private, virtual and home schooling choices around major installations. [Charter Schools](#) are nonsectarian public schools of choice that operate with freedom from many of the regulations that apply to traditional public schools. Use this site to find one in your area.

3. How can I help plan for a successful transition in this new school and for my child's school career?

Parents often want to know about the availability of extra curricular activities and sports, or the availability of advanced classes. For these questions, it is best to contact the schools directly. It is important to ask the right questions. The following resources can help with these questions and others.

The [Toolkit for Parents](#) was developed by the Department of Defense, especially for Military Families. This 85 page booklet walks parents through preparing for the move and the first two weeks of school....what to ask, what to take, etc..

The [Military Impacted Association](#) has [checklists](#) available for military kids who are leaving or entering a new school.

The Military Child Education Coalition has a [checklist for transferring students](#) that will be helpful. Additionally, through [SchoolQuest](#), MCEC provides parents with the ability to develop a profile for each of their children, which then will provide them with a report on issues related to transferring to a new school district.

4. Question? What happens if I need help during the school year?

During the school year, there are always questions that parents have, such as "What is the best way to help with homework?" or "What if my child needs to see a counselor because my spouse is deployed?" Military OneSource helps with these questions and has 24/7 access. You can call them at 1-800-342-9647, connect to them at the website [Military OneSource](#), or [e-mail a consultant](#).

Education - Local Schools/Overseas

Overseas Schools -- What You Should Know

Moving your family from one installation to another in the U.S. can be challenging enough; but moving your family overseas presents an even more complex situation. One of the most important challenges can be summed up by this question, "Where are my children going to go to school?"

This article will provide resources to help guide military families through the many questions and decisions regarding local schools abroad.

Where do I start?

Start with the information on your new installation. Visit [Plan My Move](#) and review the installation's Education - Overview article. All of the overseas installations have dedicated a portion of the Education Overview to discussing the education options available in the local community as well as the DoD schools located on the installation, if available. Most installations overseas that allow accompanied family travel have one or more DoD schools.

What is the difference between a DoD school and an international or national school?

[DoDEA](#) is the Department of Defense Education Activity. DoDEA operates DoD schools in 12 foreign countries, Guam and Puerto Rico. All DoDEA schools are fully accredited by U.S. accreditation agencies and maintain high academic standards with well rounded educational programs.

In addition to DoDEA, the [U.S. Department of State's Office of Overseas Schools](#) mission is to promote quality educational opportunities for dependents of American citizens overseas at the elementary and secondary level. If a DoD school is not available on your installation there may be a school in the local community that is an American-Sponsored Elementary and Secondary School.

International schools are English-language schools whereas National schools are schools where courses are taught in the native language. The curriculum and grading system of an International school tends to be similar to the traditional American education system. This is a consideration if your family will be returning to the U.S. prior to your child or children graduating high school. Remember, when choosing a school it is best to try to match the school with your child's needs and expectations.

Where can I find a list of International schools in the country where my family is moving?

The Internet can be an excellent resource for finding International Schools overseas. You can find a complete directory of overseas schools on the [International Schools Services' website](#).

In addition, the [World Wide Schools](#) website is an excellent resource. From the homepage you can select the country. Once you have done this, a list of schools will appear and you can then choose which one you are interested in researching. All of the information appearing on this website is provided by the schools directly. Some of the information you may find on a school includes: a background summary about the school, the school's address, phone number, website, and even the email address of the director of the school. This information should be explored so that you can make comparisons with other International schools in the area to determine the best place for your child/children.

How do I decide what school is best for my child?

This process is much the same as it would be in the U.S. You may not have as many choices but it is important to make a list of possible schools and then begin to ask around. This is a daunting task since it is likely that there will be a language barrier. However, talk to the Relocation Personnel in the Family Center and your sponsor at your new installation who may be able to put you in touch other families with children around the same age as your child/children. Always contact the school directly and ask for references.

Once you have narrowed down your options, interview the school or schools directly. This is best done in person, if possible. Ask about: attendance, atmosphere, curriculum; grading system, tuition, accreditations, the staff and administration; as well as other practical details such as, does the school provide meals, what types of extra curricular programs are available, is there transportation, holidays and schedule, sports programs, before and after school care programs, and how is the facility maintained.

Now that I have chosen a school, how do I successfully facilitate the transition for my child?

A successful transition should be a priority during planning the move and once the move has been completed. The more knowledge you provide your child with, the more confident he/she will feel once he/she arrives at the new school. Allow your child to be a part of the decision making process, if he/she is old enough, and take his/her opinions into account.

MilitaryStudent.org provides several valuable tools to facilitate the transition process. Although many of these tools are not geared specifically to an international move the resources provided do apply to any military student transitioning to a new school in the U.S. or overseas.

Employment - Overview

Employment Opportunities

A major difficulty for families to overcome when relocating to the Stuttgart military community is the limited availability for employment for family members. While Stuttgart is located in a very large metropolitan area, it should be considered a small town when it comes to the number of jobs to be found in the American community. Spouses should be encouraged to know that jobs can be found with preparation and persistence. It is recommended to plan for a period of unemployment lasting as much as six months. Just as in many other small towns, individuals with very specialized professions such as nurses, lawyers, teachers and accountants, may not find employment in these professions.

Spouses of Active Duty Military have a one-time use of their **Military Spouse Preference** (MSP) at each newly assigned duty station. Please consult with the Employment Readiness Program Manager on all the MSP details before you apply for part-time, full-time, appropriated, non-appropriated and/or Post Exchange positions.

Home Based Businesses

Operating a Home-Based Business is a possibility for employment overseas. Businesses that provide services are permitted, but are subject to approval of the USAG Stuttgart Commander. There are several restrictions that apply to operating a home-based business. It is recommended to check with Army Community Service Employment Readiness Program Manager on these types of businesses.

Tips for the Overseas Job Seeker

- Budget for unemployment
- Check professional licensing/certification requirements before leaving your present location
- Obtain social security cards before leaving your present location
- Current federal employees should check with the local CPO regarding priority placement and other benefits
- Maintain a current listing of previous residences and dates to facilitate any background checks that may be required

Documents to Hand Carry

- College transcripts
- Updated resume
- SF-50 which shows LWOP status
- SF-50 which shows Career status
- Latest LES
- Special awards or honors
- Names and numbers of at least 3 references
- Volunteer portfolio
- Letters of recommendation or appreciation

Professional or Occupational Licensing

Please check with your professional organization before leaving the United States to find out about certification and/or licensing procedures while you are residing in Germany. Several professional organizations have European Branches that enable you to participate in networking opportunities, conferences, and continuing education. The following professionals are highly encouraged to check with their professional licensing/certification organization to find out about membership in their European Branches:

- Nursing
- Counseling & Psychology
- Social Work
- Education
- Occupational & Physical Therapy

Child Care

Child Development Services (CDS)

Registration

Prior to utilizing any Child and Youth Service (CYS) Programs, all children must be registered through the CYS Central Enrollment and Registration (CER) office (on Patch Barracks). Your sponsor can assist in getting registration information to you prior to your arrival, but you cannot register until you arrive. Sponsors can pre-register and reserve slots.

Documents needed for registration (registration is good one year from date completed):

- Up-to-date immunization record
- Leave and Earnings Statement (LES), wage statement and/or retirement statement for both sponsor and spouse
- Three local emergency telephone numbers, other than sponsor and spouse
- Registration fee of \$18 per child or \$40 per family

Costs

The fees for the Child Development Center (CDC), Family Child Care (FCC) and School Age Services (SAS) programs are based on total family income.

- Full day care for CDC eligible children ranges from \$196 to \$568 per month
- Before and after school care for SAS eligible youth ranges from \$120-\$326 per month
- Before school care only ranges from \$46-\$128 per month
- After school care only ranges from \$88-\$234 per month

Family Child Care (FCC) follows the same payment plans based on the age of the child (CDC or SAS). Hourly care is \$2.50 per hour per child for special circumstances. Child care discounts are available for families with two or more children, employees and CYS volunteers.

For more information, contact the main office of Child and Youth Services, located on Patch Barracks, Building 2347. They can be reached at DSN 314-430-7480 or 011-49-711-680-7480.

Child Development Centers (CDC)

To make sure we maintain high standards and quality service delivery at our CDCs, our centers must undergo a rigorous accreditation process by the National Association for the Education of Young Children. CDC programs provide rich and stimulating environments in which children develop motor, cognitive, social and emotional skills through a balance of exploration and planned curriculum. Learning activities are designed to support the natural development of children and include individual, small group and large group experiences.

Child Development Centers are available on three of the four installations, including Patch Barracks, Kelley Barracks and Panzer Kaserne. Currently there is a waiting list for child care in every program.

Programs Offered

The CDCs offer full-day, part-day and hourly care for children ages six weeks through kindergarten.

Family Child Care (FCC)

FCC offers small, multi-age group care in a nurturing, home environment. FCC offers a variety of home care options for children ages four weeks to 5th or 6th grade. Developmental learning experiences in FCC homes occur through natural daily activities. Providers use daily routines, planned curriculum and teachable moments to meet the varied needs and interests of children. FCC hours of operation tend to be more tailored to meet the needs of military families' schedules. In addition, FCC provides career opportunities for military spouses.

Family Child Care providers also undergo intensive training and must be certified to qualify as providers.

School Age Services (SAS)

The SAS program serves as a bridge between child development and youth services. We provide safe after-school activities and study environments that include computer labs. Our programs are accredited by the National School Age Care Alliance. The school age staff receives training in adolescent growth and development so they are professionally equipped to interact with pre-teens 9 to 12 years old.

Youth Services

Youth Services

Youth Sponsorship Program

Congratulations on your upcoming move to Stuttgart. If this is your first move to Germany you probably have lots of questions. What is the school like? What clubs and sports are offered? What do kids and teens do for fun here? Well, that is where a sponsor comes in handy.

A sponsor is someone from Stuttgart to keep in contact with throughout your move. Someone to answer all those questions and even better, a sponsor is there to greet you and show you around when you arrive. Because you will be matched with a sponsor of similar age and interests, you two should have lots to talk about.

Contact Youth Services, Patch Barracks, Building 2337, DSN 314-430-7990 or 011-49-711-680-7990, for a sponsor before you arrive in Stuttgart. This is an excellent opportunity for youth to learn about the Stuttgart area first hand from someone of the same age and interests.

Youth Employment

Youth, age 14 and older, are eligible for employment in the Stuttgart military community. The Employment Readiness Program at The Army Community Service (ACS) Center can help youth find jobs in the community and can give out the applications for the Summer Hire Programs.

The Summer Hire Program offers family members of active duty service members or Department of Defense civilians between the ages of 14 and 23 employment when the annual program begins in mid-June. Participants must be age 14 prior to the start of the program and cannot reach age 24 prior to the end of the program in early August. Clerical positions may include typing, computer work, filing, answering telephones, receptionist duties, customer service and for those at least age 16, child care. Labor positions may include working indoors or outdoors with light to moderate lifting and yard work.

AAFES offers a variety of employment positions for teens with the Army and Air Force Exchange Service. For more information contact the AAFES Human Resources Personnel office on Kelley Barracks.

DECA, The Defense Commissary Agency, has positions open to high school students interested in bagging groceries. There are commissaries on Patch Barracks, Kelley Barracks and Panzer Kaserne. More information can be obtained from the main commissary on Patch Barracks.

Youth Volunteer Opportunities

If you are interested in getting to know the community, making new friends and helping other people, then volunteering may be right for you. Stuttgart organizations are always looking for helpful, friendly and dedicated volunteers. For more information contact the Army Volunteer Coordinator at the Community and Family Support Center, ACS.

After arrival in Stuttgart, children and youth can participate in the Mentor Program. This is a great program that pairs you with a volunteer in the community.

Youth Services Centers

Youth Services programs are available at four locations: Patch Barracks, Kelley Barracks, Robinson Barracks and Panzer Kaserne. Sports and instructional activities are available at these same locations, but vary in terms of programs offered. Some of the instructional programs offered include:

- Ballet, Tap and Jazz
- Hula
- Ballroom, Latin, Swing, Country and Irish dance
- White-Black Belt Karate Group Lessons
- Private Taekwondo Classes

- Private Piano, Flute and Voice Lessons
- Private Guitar Lessons
- Gymnastics

All youth must be registered with Child and Youth Services prior to utilizing these programs.

Middle School Programs are offered for youth in grades six through eight. There is free open recreation for this age group in the Middle School Program. Special events and trips are regularly scheduled throughout the school year at a minimal cost.

Teen programs are offered for youth grades nine through twelve on Patch Barracks. Free open recreation for this age group in their teen programs is offered. Special events and trips are regularly scheduled throughout the year at a minimal cost.

Power Hour -- Power Hour is a free daily program designed to help you succeed in school. One of the most vital keys to your future is success in school. Power Hour is for youth ages 11-18 and it is designed to help with homework and tutoring; as well as educational enrichment and reinforcement of skills. Power Hour provides a special room conducive to doing school work and homework. A contractor and/or trained staff member will be available at all times to offer assistance and suggestions if you need them.

Participating students can earn points in a special awards program for completing their homework assignments, reading, Power Pages or for participating in tutoring sessions. This is a great opportunity for teens to offer tutoring services and gain volunteering experience which many colleges and universities are now using as a criteria for acceptance and enrollment.

Youth Religious Programs

Following is a list of religious programs offered for youth at Stuttgart. Contact the Chapel Youth Office, DSN 314-430-7237, 011-49-711-680-7237, Bldg 2312, 2nd Floor.

- Common Bond (Senior High Youth Group) -- Meets Tuesdays, during the school year, from 6 to 8:30 PM in the Patch Barracks Youth Center, Building 2312. Dinner runs from 6 to 6:30 PM and Club meets from 6:30-8:30 PM. Come participate in the singing, games and devotional and/or evening lesson. This group is open to youth in the 9th through 12th grades.
- Buck-a-Burger -- A summer program open to youth in 7th through 12th grades. Come eat some great BBQ and play various sports with your peers and friends!
- Junior Bible Study Group -- Meets Mondays, during the school year, immediately after school at the Junior High School.
- Senior Bible Study Group -- Meets Thursdays at 7 PM, during the school year.
- AWANA -- This is an exciting club for boys and girls age 3 years through 8th grade, which meets during the school year from September through May. The Stuttgart Military Community AWANA Club meets Sundays from 4-6 PM at Panzer (Boeblingen) Elementary School. This club, sponsored by the Protestant Communities, emphasizes having fun while learning more about the Bible through scripture memorization.
- Additional Programs -- The USAG Stuttgart Chaplain's Office Youth Program also offers monthly trips and outings for youth involved in the above programs. Moreover, yearly retreats are offered for the Junior and Senior Groups. This past year trips were taken to Spain and Belgium! Students also have the opportunity to participate in mission trips to countries like Romania.

Other

Outdoor Recreation

Your Outdoor Recreation Office offers you a wide variety of outdoor activities. They are located on Panzer Kaserne in Boeblingen in Building 2949. Their hours are Monday through Friday 10 am until 6 pm. They are closed on Saturdays, Sundays and US Holidays. Activities include: Camping, Canoeing, Kayaking, Horseback riding, Mountain biking, Skiing and Paintball.

Outdoor Rec also offers equipment rentals for just about any outdoor activity you can imagine. Some of the equipment on hand includes coolers, tents, sleeping bags, stoves, rafts, canoes, mountain bikes, ski clothing and equipment and windsurfing supplies.

Outdoor Rec continually hosts a variety of recreational tours to beautiful and fun locations. Whether it's kayaking in the Black Forest, white water rafting in Switzerland, hiking in France, SCUBA diving in Italy, Sailing in Holland or climbing the Austrian Alps, Outdoor Rec is certain to have a tour for you. Just in case you have something a little different in mind, Outdoor Rec will plan and organize custom tours based on your imagination and interests for groups of ten to twenty people. You can go for the day, overnight or the weekend. You choose the activity and they plan the rest!

German Classes

The USAG Stuttgart Education Center conducts conversational German classes in Stuttgart. The classes range from beginner to advanced. The course fee is 80 Euro and the textbooks are provided free of charge. Registration will be coordinated through the Panzer Education Center, Building 2915, on a first-come, first-serve basis. Registration can be completed in person, telephonically, by fax or by e-mail.

The Army Community Service Relocation Program also offers a free, self-paced conversational German class at Patch Barracks every Thursday evening, 6:00 - 8:00 pm at the Religious Education Center classroom, Bldg. 2332.

School Information

Patch High School, grades 9-12, has approximately 550 students. The Middle Schools, grades 7 and 8, are at Panzer and Robinson. Elementary Schools are located at Robinson, Patch and Panzer. School colors are black and gold and the school mascot is the Panther.

The school operates on an AM/PM eight-period block schedule. In addition to courses in Language Arts, Mathematics, Science, Social Studies, French, Spanish and German, there are a wide variety of other courses. Some of which include Junior ROTC, Driver's Education and Cooperative Work Experience. Advanced Placement courses are offered in US History, American Literature, German, Calculus and Computer Science.

Extra-curricular activities are conducted outside of class time. Organizations meet at lunch or after school. The list of activities includes:

- A wide variety of sports
- Cheerleading
- National Junior Honor Society
- National Honor Society
- Math Counts
- Odyssey of the Mind
- German Honor Society
- Newspaper
- Student Council
- Yearbook
- Future Business Leaders of America
- Geography Bee

Grade point average is based on a 4-point system. An A is worth 4 points, a B is 3 points, etc. For each Honors or Advanced Placement course add 1 additional point.

Financial Assistance

Consumer and Financial Readiness Program

Consumer and financial assistance is available through the Consumer and Financial Readiness Program at The Army Community Service Center. Make sure you plan for your move! Moving can be very expensive, especially to an overseas location. It is recommended you contact your local Community Family Support Center/ACS as soon as possible to request assistance in the development of a relocation budget. Services provided by the Consumer Affairs Financial Readiness Program include: assessing your current financial status, budget development, financial planning for transition, family separation and "short-term" deployment, insurance information, basic financial education, debt liquidation assistance, checkbook maintenance, unit financial readiness training and the mandatory first-termers' financial training.

Legal Assistance

Legal Services

The Stuttgart Legal Office on Kelley Barracks can provide assistance with:

1. Powers of attorney
2. Notaries
3. Tax assistance
4. Filing claims for household goods and vehicles and other legal services.

For more information, call DSN: 314-421-4152; 011-49-711-729-4152.

Deployment Support

Family Deployment Support

The emotions connected with both long-and short-term separations are many, and they vary from family to family. It is important to be prepared in all respects for the separation. Make sure you and your spouse know the location of important papers, have power of attorneys if needed, clarify financial obligations and most importantly communicate your feelings about separation and encourage other family members to do the same.

Deployment/Family Support Services (Army Community Service)

Contact your local Community Family Center/Army Community Service for information to help you organize important information, (the worksheets in the "What's Next? A guide to Family Readiness" are great) and to learn strategies for meeting the challenge of a geographical separation. For more information or support, call DSN: 314-431-3348/3362; 011-49-7031-15-3348/3362.

Health Care - Overview

Moving With TRICARE

Your [TRICARE](#) coverage is completely portable—meaning it moves with you. You're covered worldwide—both in transit to your new duty location and once you arrive—but depending on where you go you may use a different TRICARE health plan option. Additionally, you may have different steps depending on which health plan option you are using now.

When Enrolled in a TRICARE Prime Option

The TRICARE Prime options include TRICARE Prime and TRICARE Prime Remote in the United States, and TRICARE Prime Overseas and TRICARE Global Remote Overseas in regions outside of the United States. Follow these simple steps to ensure you have no break in coverage when you move.

1. Do not disenroll from your TRICARE Prime option before you move.
2. Once you arrive at your new location, update your personal information in the [Defense Enrollment Eligibility Reporting System \(DEERS\)](#) immediately.
3. Select a new primary care manager (PCM), when moving within the same region or submit a new Prime enrollment form within 30 days if you're moving to a new region.

Where you are moving will determine which Prime option you will enroll in.

Prime Options in the United States

TRICARE Prime

TRICARE Prime is offered in Prime service areas—geographic areas typically located around a military treatment facility—throughout the country.

- North Region [Health Net Federal Services, Inc.](#), 1-877-TRICARE (1-877-874 2273)
- South Region [Humana Military Healthcare Services, Inc.](#) 1-800444-5445
- West Region [TriWest Healthcare Alliance](#) 1-888-TRIWEST (1-888-874-9378)

If you move to a new Prime service area, transfer your enrollment by submitting a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Be sure to include all family members who wish to use Prime on the form.

TRICARE Prime Remote

In non-Prime service areas, TRICARE offers TRICARE Prime Remote. To enroll, submit a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Any TRICARE-eligible family members living with you in a TRICARE Prime Remote area can enroll in TRICARE Prime Remote for Active Duty Family Members. Be sure to include them on the enrollment form.

Prime Options Outside of the United States

TRICARE Prime Overseas

TRICARE Prime Overseas is offered in overseas areas where there are military treatment facilities or areas in which TRICARE has established a network of qualified host nation providers.

- TRICARE Europe Toll free: 1-888-777-8343; Commercial 011-49-6302-67-7432; DSN 314-496-7432 Fax Numbers: Commercial 011-49-6302-67-6374; DSN 314-496-6374 or [e-mail](#)
- TRICARE Pacific Toll free: 1-888-777-8343; Commercial 011-81-6117-43-2036; DSN: 643-2036; Remote Sites: 011-65-6-338-9277 Fax Numbers: Commercial 011-81-611-743-2037; DSN: 643-2037 or [e-mail](#)
- TRICARE Latin America & Canada (TLAC) Address: TAO-LAC, Bldg 38802, Ft Gordon GA 30905-5650; Toll free 1-888-777-8343; 1-706-787-2424; DSN: 773-2424 Fax Number 1-706-787-3024 or [e-mail](#)

If you move to an area in which TRICARE Prime Overseas is offered, transfer your enrollment by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center. Command-sponsored family members who reside with you are eligible for TRICARE Prime Overseas. Be sure to include all family members who wish to use TRICARE Prime Overseas on the form.

TRICARE Global Remote Overseas

TRICARE Global Remote Overseas is a Prime option offered in designated remote overseas locations. If you move to an area in which TRICARE Global Remote Overseas is offered, you and any authorized family members living with you may enroll by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center.

Before you move to another overseas area or to an area within the United States, contact the nearest TRICARE Service Center. Then, when you arrive in your new area, transfer your enrollment.

When Using TRICARE Standard and Extra

TRICARE Standard and Extra are available to family members only. Active duty service members are required to enroll in one of the Prime options described above.

TRICARE Standard and Extra are available throughout the United States and enrollment is not required. Any active duty family member who is registered in DEERS may use these programs by seeing any network or non-network providers that are authorized by TRICARE. In areas outside of the United States, active duty family members who don't want to use a Prime option may use TRICARE Standard Overseas by seeing qualified host nation provider.

If you're already using TRICARE Standard and Extra, moving is easy.

1. Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
2. Then, find TRICARE-authorized providers in your new area.

Here are a few things to remember about using TRICARE Standard and Extra in a new region

- In the U.S.: Visit your new regional contractor's Web site for a list of providers. Remember, if you see network providers, you'll be using the Extra option and pay lower copayments.
- Outside of the U.S.: Contact your TRICARE Service Center for help locating a qualified host nation provider. The TRICARE Extra option is not available in overseas areas.
- If you move to a new region, you'll have a new claims address for submitting your TRICARE claims.
- Learn your new region's prior authorization requirements because these requirements can differ by region.

When Using TRICARE For Life

TRICARE For Life—TRICARE's coverage for those who are eligible for Medicare—requires no enrollment and you'll have a smooth transition when you move. [TRICARE for Life](#) contact information: WPS TRICARE For Life, P.O. Box 7889, Madison, WI 53707-7889; 1-866-773-0404; TDD 1-866-773-0405

- Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
- Find Medicare providers in your new area.

If you move overseas, your TRICARE For Life coverage may change depending on where you move. In U.S. Territories such as Guam, Puerto Rico and the U.S. Virgin Islands, TRICARE For Life coverage works the same as the stateside program. But, in all other overseas locations, TRICARE For Life Overseas works differently because Medicare does not provide coverage in most overseas locations. Therefore, TRICARE is the primary payer. You can get care from any host nation provider and you will be responsible for TRICARE deductibles and cost shares.

Contact the TRICARE Area Office for the overseas area where you are moving or the nearest American Embassy Health Unit for assistance finding a host nation provider.

Getting Care Along the Way

- Routine Medical and Dental Care—Get it before you go.

Before you move, make sure you've received any routine medical or dental care you think you might need during the time you'll be traveling. Or, delay the care until you get to your new duty location.

- Emergency Care in the United States—Call 911 or go to the nearest emergency room.

TRICARE defines emergency care as medical services provided for a sudden or unexpected medical or psychiatric condition, or the sudden worsening of a chronic (ongoing) condition that is threatening to life, limb, or sight and needs immediate medical treatment, or which has painful symptoms that need immediate relief to stop suffering. If you're traveling near a military treatment facility (MTF), you should go to the MTF or military dental treatment facility for emergency services. If you are hospitalized in a civilian facility for more than 24 hours, contact your regional contractor

- Urgent care in the United States—Coordinate with your PCM and/or regional contractor

TRICARE defines urgent care as medical care for a condition that will not result in disability or death if not treated immediately but should be treated within 24 hours to avoid further complications. If you are in a Prime program, you must coordinate urgent care with your primary care manager and/or regional contractor before receiving care. If you are in TRICARE Standard and Extra or TRICARE For Life, you can receive care as you normally would. You should, however, contact your contractor as soon as possible to coordinate any prior authorizations that are needed.

- Emergency or Urgent care Overseas—Contact closest TRICARE Area Office or TRICARE Global Remote Call Center.

You don't need prior authorization for emergency or urgent care but the TRICARE Area Office or TRICARE Global Remote Call Center will help you find the best care available in the overseas area in which you are traveling.

Filling Prescriptions on the Road

You should have all your prescriptions filled before you leave, but if you need a prescription filled while you're traveling in the United States, you have several options:

- If near an MTF, fill the prescription at the MTF pharmacy.
- Find the closest TRICARE network pharmacy.
- If a network pharmacy is not available, you can visit a non-network pharmacy. In this case, you may have to pay up front for your medications and file a claim with Express Scripts, Inc., for reimbursement. For more details, visit the [TRICARE web site](#)
- The mail-order option is not recommended for a prescription you need right away, but if you'll be traveling for a long time, you can arrange for any regular prescriptions to be filled via the mail-order pharmacy.

Your pharmacy coverage is limited overseas:

- TRICARE network pharmacies are only located in the United States, Puerto Rico, Guam and the U.S. Virgin Islands. You can have prescriptions filled at host-nation pharmacies, if necessary. Host-nation pharmacies are treated the same as non-network pharmacies. If you have prescriptions filled at a host-nation pharmacy, you should expect to pay for the total amount up front and file a claim with Wisconsin Physicians Service for partial reimbursement. To learn more about pharmacy claims, visit the [TRICARE web site](#).
- To use the mail-order pharmacy overseas, the prescription must be from a U.S. licensed provider and you must have an APO or FPO address.

If You Have Questions

Your regional contractors and TRICARE Area Offices are available to answer your questions. These offices are listed above. Find even more information about moving, updating DEERS, the TRICARE regions and much more at the [TRICARE web site](#).

Installation Specific Information

Stuttgart Health and Dental Clinic

A briefing by representatives of the Stuttgart Medical Treatment Facility (Health Clinic) and Dental Clinic are part of initial in-processing through the Central Processing Facility (CPF). At that time, each representative will collect all files for the service member and family members, initiate enrollment for Tri-Care Europe, and provide orientation to receive authorization of over the counter medications. Both the Health Clinic and Dental Clinic are located on Patch Barracks.

Medical and dental services at the clinic are available free of charge to active duty service members and their command-sponsored family members. Health Clinic services are available for a fee for civilians and contractors. Retirees, Civilians, Contractors and their Family Members are seen at the Dental Clinic on a Space Available basis only, which is extremely limited. A list of English speaking local German dentists is available at the Dental Clinic.

Emergency Care -- There are no emergency medical services provided at the Health and Dental Clinics.

U.S. Army Hospital Heidelberg

U.S. Army Hospital Heidelberg is located approximately 2 hours north of Stuttgart. It is a small community hospital available for limited specialty care by referral from the Stuttgart Health Clinic. Heidelberg Hospital is also available by toll-free telephone for medical advice when the Stuttgart Health Clinic is not open for patient care. The Stuttgart Health Clinic may also make referrals to the military medical facility at Landstuhl, also located in Germany, approximately 3 hours from Stuttgart.

Local Community Information

There may be occasions when you might need to use the German health care system, such as emergency medical care and specialty care by referral from a Stuttgart Health Clinic physician. The German health care system is a quality system with highly trained providers. We have established relationships with a select group of providers in the area who have had their credentials verified and have agreed to file CHAMPUS claims on behalf of our patients.

All obstetric care is provided in Stuttgart by a German obstetrician. A tour of the four local hospitals used by the Stuttgart Military Community is offered during initial in-processing through the Central Processing Facility.

Although most medical specialties you will need are available in the community, some sub-specialty care may not be available. The 86th Aeromedical Evacuation Squadron at Ramstein Air Base (approximately 2 hours from Stuttgart) serves as the principal hub for aeromedical evacuation in Europe. In addition, there are regularly scheduled flights to Andrews Air Force Base in Maryland from Ramstein for patients requiring care in the United States. All aeromedical requirements will be arranged through the Stuttgart Health Clinic.

Stuttgart Wellness Center (SWC)

In addition to community support groups, the Stuttgart Wellness Center is your connection to wellness and well-being resources within USAG Stuttgart. The Wellness Center is comprised of joint resources from USAG Stuttgart, CHPPM-EUR, the Stuttgart Health Clinic and Heidelberg MEDDAC. We offer programs, resources, and informational referrals to support the wellness and well-being for our entire community.

Programs offered include:

- Core Four Weight Management Program
- Tobacco Cessation Programs
- Nutritional Counseling
- Civilian Fitness Program

- USAG Stuttgart's Health Resource Room
- Blood Pressure Screening
- Mind-Body Connection Programs
- Running Shoe Clinic

For additional information, contact the Health Promotion Coordinator at DSN 314-430-4073.

Health Care - Special Needs

Exceptional Family Member Program

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

Military Treatment Facility

The clinics and services available at [Military Treatment Facilities](#) vary by location. Before you move, identify the MTF that will serve you, visit the MTF's website to learn about the clinics and services available and to get relevant contact information.

Moving to a New TRICARE Region

If you anticipate a move to another [TRICARE region](#), work with your local TRICARE Service Center (TSC) or case manager before your move to ensure the transition is as smooth as possible. On arrival at the new duty location, your sponsor should contact the Beneficiary Counseling and Assistance Coordinator (BCAC) or TSC to ensure the transition plans are in place and to obtain authorizations for TRICARE [Extended Care Health Option](#) (ECHO) services, if applicable.

Beneficiary Counseling and Assistance Coordinator (BCAC)

All TRICARE Regional Offices and most MTFs are staffed with [BCACs](#) (formerly known as Health Benefits Advisors.) [BCACs](#) provide information, guidance and assistance on benefit options, TRICARE Prime enrollment, special authorizations, status of claims and eligibility, plus assistance with referrals and appointments. If you or your family member has a more severe medical need, contact your assigned [case manager](#).

Case Management

Case management involves a team of health care professionals who help you and your family to find solutions to complex health problems. It is important to inform your case manager if you are moving as he/she will connect you with the case manager at your new location.

Extended Care Health Option (ECHO)

TRICARE [ECHO](#) provides financial assistance to beneficiaries of active duty service members who qualify based on specific mental or physical disabilities. ECHO offers an integrated set of services and supplies beyond the basic TRICARE program. ECHO is administered by regional contractors in the TRICARE North, South, and West Regions and by TRICARE Regional Offices in overseas locations.

Transporting Medical Equipment

Your [Installation Transportation Office](#) has special procedures to follow for the transportation of medical equipment that is necessary for medical treatment required by the sponsor or family member. Some types of medical equipment may be shipped in the same manner as Professional Books, Papers, and Equipment (PBP&E).

Federal and State Health Care Programs

Medicaid - [Medicaid](#) pays for medical assistance for certain individuals and families with low incomes and resources. State Medicaid programs are usually administered by departments of social service or departments of medical assistance.

Supplemental Security Income (SSI) - [SSI](#) is a cash assistance program intended to meet basic needs for food, clothing and shelter for those who are aged, blind or disabled. It provides cash to meet basic needs for food, clothing, and shelter. Families must reapply upon each move to another state.

Title V of the Social Security Act - Many states have services for children with special health care needs that are funded by the Maternal and Child Health Services Block Grant, or [Title V](#). State departments of health web sites and local health departments will provide information on state health benefits for children with special health care needs. The Maternal and Child Health Bureaus' web site has Title V information organized by State that provide you with [Title V points of](#)

[contact](#) and other pertinent information.

Other Important Resources

Debt Collection Assistance Officer (DCAO) - TRICARE has a [DCAO](#) assigned to TRICARE Regional Offices and MTFs worldwide to help beneficiaries understand and get assistance with debt collection problems related to TRICARE. Individuals who have received a notice from a collection agency or a negative credit report because of a medical or dental bill should be referred to the nearest [DCAO](#).

Family Voices - [Family Voices](#) is a national, grassroots clearinghouse for information and education concerning the health care of children with special health needs. Family Voices also has [State points of contacts](#) with useful links to State programs and organizations.

Installation Specific Information

Exceptional Family Member Program (EFMP)

The Exceptional Family Member Program (EFMP), working in concert with other military and civilian agencies, is designed to provide a comprehensive, coordinated, multiagency approach for community support, housing, medical, educational, and personnel services to families with special needs such as serious or chronic medical problems, physical disabilities, mental health disorders, or conditions that require intensive follow-up support, early intervention services, or special education services. Delivery of reimbursable and non-reimbursable services is based on legislative and DOD authority and Army policy. Screening, coding, and initial enrollment in the EFMP is managed by the Medical Commands immediately upon diagnosis of an eligible EFMP condition of a family member.

Military Member Enrollment -- Enrollment into the program is mandatory for all active-duty service members with family members who have special needs. Enrollment allows assignment managers to consider the documented medical and special education needs of family members during the assignment process. Every effort is made to assign the sponsor to an area where their MOS is needed and the needs of the family can be met. The goal of the EFMP is to ensure that a sponsor will be assigned to a location where appropriate services exist to support the special needs of the family.

Some Service Members fear they will be held back in their military career or forced to leave the service if a family member is enrolled in the EFMP Program. Enrollment in the EFMP will not prejudice advancement or career opportunities. The sponsor always has the option of accepting an assignment while the family is supported in another location. Although packets submitted for deletion/deferment or compassionate reassignment include EFMP information, enrollment in the program is not grounds for these actions. Information from the EFMP is not available to promotion boards or school selection boards and has no bearing on deployment availability. Enrollment is not an automatic approval of family travel and does not guarantee command sponsorship for dependents or that families will not be separated.

Enrollment should occur prior to the service member coming OCONUS so as to assure that facilities and/or services are available to meet the needs of the EFM. However, if a child is born with a special need or a family member is diagnosed with a special need while OCONUS, enrollment can be initiated from the service member's duty station. It is the responsibility of the service member to keep medical and/or special education needs documentation current as the EFM condition changes and to have the information updated every three years. Family members remain enrolled in the program until a review of the special needs shows that enrollment is no longer necessary. Failure to follow these requirements can result in disciplinary action.

Department of the Army Civilians Enrollment -- When processing for an assignment outside the United States where family member travel is authorized, civilians are required to provide information about exceptional family members so that the employee can be provided with information about local services, for the purpose of ensuring a smooth transition for the family. This information will not affect the employee's selection for assignment. For DA Civilians, enrollment and registration at the receiving installation is not required, but is highly recommended. Voluntary civilian enrollment and registration helps the sponsor and his family to be better informed of the services and resources available in their new community and host nation, and allows the EFMP Manager to better advocate for the exceptional family members residing in the community.

The Army Community Service (ACS) is the agency responsible for the overall management of the Exceptional Family Member Program. The EFMP Manager at ACS serves as the primary advocate for the Stuttgart community's EFMP

enrollees and can assist all military and civilian ID card holders with information on EFMP enrollment and registration processes. The EFMP Manager can assist relocating families with information on medical services, housing concerns, education needs, and community support available in Stuttgart or at the receiving community. The EFMP Manager also chairs the EFMP Committee, which helps coordinate medical, legal, social service assessment, education, housing, treatment and recreation services and activities available within USAG Stuttgart. The EFMP Committee meetings are held quarterly and are open to the public.

For more information on the Exceptional Family Member Program, please call ACS at DSN 314-431-3362; 011-49-7031-15-3362.

Education - Special Education/EIS

Exceptional Family Member Program

Exceptional Family Member Program (EFMP) screening is mandatory for all family members who will accompany a service member to an overseas duty location. EFMP screening includes educational screening when the family member is under the age of 21. The military service considers the needs of the family member when considering an overseas assignment.

The Department of Defense operates two programs that provide educational services to children with developmental delays and disabilities, in compliance with the Individuals with Disabilities Education Act (IDEA). Eligibility for services is determined according to procedures outlined in DoD Instruction 1342.12, Provision of Early Intervention and Special Education Services to Eligible DoD Dependents, April 11, 2005.

Infants and Toddlers (birth to 3 years old)

Educational and Developmental Intervention Services (EDIS) is a military medical department program that provides early intervention services to infants and toddlers from birth until three years of age. EDIS is available at all locations where there is a DoD school.

The EDIS teams, with Early Childhood Special Educators and multi-disciplinary allied health professionals, assist families of infants and toddlers with developmental delays to achieve goals that enhance functional independence and support school readiness. EDIS provides services in the child's natural environment (home, childcare center, etc.), and embedded in family routines.

School Age (3-21 years)

The Department of Defense Dependents Schools (DoDDS) provides special education to school aged children with a disability. In overseas communities, the availability of services varies according to the size of the community, its location, and the military mission.

Services Available

At Patch Elementary, Patch High, Boeblingen Elementary/Middle School and Robinson Barracks Elementary/Middle School, DoDDS provides the following level of services.

Preschool (3-5 years of age)

Services are available for children with developmental delays and/or other identified disabilities who require daily or less frequent support in a developmental preschool classroom setting.

- Service is located at Patch ES only. Boeblingen ES and Robinson Barracks ES do not have established preschool services.

Autism Spectrum Disorder (ASD)

- Patch ES and Patch HS: The schools provide direct instruction in the regular classroom or in a resource room. This location would not be appropriate for children with the diagnosis of autism who require individual support or more intensive special education service.
- Boeblingen ES/MS and Robinson Barracks ES/MS: The school provides special education to children with the diagnosis of autism in the general education classroom with limited special education consultation. This location would not be appropriate for children with the diagnosis of autism who require individual support or more intensive special education services.

Communication/Speech Impaired

Services are available to provide comprehensive speech and language interventions in individual, small group, and/or general education classroom settings. Additionally, services are available to provide student and general education teacher training in the use of augmentative communication devices and/or alternate communication systems and/or FM systems in individual, small group, and classroom settings.

Emotionally Impaired

- Patch ES and Patch HS: Part time services are available on an as-needed-basis to support children in the general education classroom. These services may not be available within the school complex. This placement would not be appropriate for children coming out of a residential placement and/or an alternative educational setting.
- Boeblingen ES/MS and Robinson Barracks ES/MS: These locations would not be appropriate for children with emotional impairments or behavior disorders.

Intellectual Disability (Mental Retardation)

- Patch ES and Patch HS: Services are available for children who have moderate to severe mental retardation and require a specialized environment for the majority of the school day. A specialized curriculum, including training in activities of daily living and pre-vocational support are available.
- Boeblingen ES/MS and Robinson Barracks ES/MS: These locations would not be appropriate for children with mental retardation.

Specific Learning Disability

- Patch ES and Patch HS: Services are available to provide the majority of individualized instruction in a resource room setting (75% of the of the day or more).
- Boeblingen ES/MS and Robinson Barracks ES/MS: Services are available to provide individualized instruction in the general education classroom with resource room support (up to 50% of the day).

Hearing Impaired

Services are available on an as-needed-basis to provide consultation for students with hearing impairments who can be served in the general education classrooms. The Hearing Impaired Specialist is not located within the school complex and on-site visits may be limited. Minor environmental modifications and some special materials are available. Support is provided for children whose hearing disability is typically corrected with hearing aids. This is not an appropriate location for children who are deaf or who require the services of an interpreter.

Visually Impaired

Consultation services are provided on an as-needed-basis to support children with low vision who can be served in a general education classroom. The Visually Impaired Specialist is not located within the school complex and on-site visits may be limited. This may include equipment for providing magnification and high contrast, large print books, and environmental modifications for light control and/or preferential seating. This is not an appropriate location for children who are blind and require pre-Braille or Braille instruction or orientation and mobility training.

Special Education Records

Parents of children enrolled in special education should hand-carry all pertinent school and medical documents to include their children's Individualized Education Program (IEP) and current testing and evaluation reports.

If your child requires specialized equipment (for example large print books, an FM trainer, or Braille services) contact the Area Special Education Coordinator in Wiesbaden Germany.

In this community, services may also vary by school. For example, preschool for children with disabilities is offered only at Patch elementary School. If your child requires specialized services, contact the district superintendent's office before accepting housing to insure that you live in the appropriate catchment area, if possible.

Contacts

DoDDS-Europe, Wiesbaden, Germany
Special Education Coordinator
 Office of the Deputy Director, DoDDS-Europe

Unit 29649, Box 7000
APO AE 09096

011-49-611-380-7219
Fax: 011-49-611-380-7575

[Email](#)

Bavaria District
DoDDS Superintendent's Office
417th BSB, CMR 449
APO AE 09031

011-49-931-889-7555
DSN: 314-350-7555
Fax: 011-49-931-889-7305
Fax DSN: 314-350-7305

[Email](#)

Contact Information

Army Community Service (ACS)
Building 2915
Panzer Kaserne
Stuttgart, Germany 71032
Phone 011-49-7031-15-3436/3362 / 011-49-711-680-4188
Phone (DSN) 314-431-3436/3362
Fax (DSN) 314-430-5948

[Email](#)
[Website](#)

Beauty/Barber Shops
Barber Shop at PX Main Exchange
Building 2903
Patch Barracks
Stuttgart, Germany 70567
Phone 011-07031-15-466-126

Beneficiary Counseling Assistance Coordinators
Health Benefits Advisor
Bldg. 2996
Panzer Kaserne
Stuttgart, Germany 70567
Phone 011-49-7031-153031 / 011-49-7031-153026
Phone (DSN) 314-431-3031

Child Development Centers
Child Development Center
Bldg. 2347
Patch Barracks
Stuttgart, Germany 70567
Phone 011-49-711-680-5123 / 011-49-711-680-8506 /
011-49-711-680-7462
Phone (DSN) 314-430-5123

Citizenship and Immigration Services
Citizenship & Immigration Information
Building# 3312, Legal Office
Kelley Barracks
APO, AE 09107
Phone 011-49-711-729-4152 / 011-49-711-729-2604
Phone (DSN) 314-421-4152

[Website](#)

Commissary/Shoppette
Shoppette, Gas Station, and Video Store
Bldg. 2349
Patch Barracks
Stuttgart, Germany 70567
Phone 011-49-711-680-8724
Phone (DSN) 314-430-8724

Dental Clinics
Dental Clinic
Bldg. 2300
Patch Barracks
Stuttgart, Germany 70567
Phone 011-49-711-680-8627 / 011-49-711-680-8626 /
011-49-711-680-7001
Phone (DSN) 314-430-8626

Adult Education Centers
Education Center
Building# 2948
Panzer Kaserne
APO, AE 09107
Phone 011-49-7031-152506 / 011-49-7031-152714
Fax (DSN) 314-431-2506

Beauty/Barber Shops
Beauty Shop at PX Main Exchange
Building 2903
Patch Barracks
Stuttgart, Germany 70567
Phone 011-07031-15-414-382

Chapels
Chapel Services & Programs
United States Army Garrison Stuttgart
APO, AE 09107
Phone 011-49-711-680-5000 / 011-49-711-680-1370
Phone (DSN) 314-430-5000/1370

Child and Youth Registration and Referral
Child Care Resources, Information, and Referral
Bldg. 2347
Patch Barracks
Stuttgart, Germany 70567
Phone 011-49-711-680-7483 / 011-49-711-680-7462 /
011-49-711-680-7480
Phone (DSN) 314-430-7483

Civilian Personnel Office
Civilian Personnel Advisory Center
Panzer Kaserne
Building 2948
Stuttgart, Germany 70567
Phone 011-49-7031-15-3124
Phone (DSN) 314-421-3124

Commissary/Shoppette
Commissary
Building# 2350
Patch Barracks
APO, AE 09107
Phone 011-49-711-680-8401 / 011-49-711-680-8536
Phone (DSN) 314-430-8401

[Website](#)

DoD Schools
Patch Elementary School
Unit 30401
Patch Barracks
APO, AE 09107-0401
Phone 011-49-711-680-5200
Phone (DSN) 314-430-5200

[Website](#) [Website](#) [Website](#)

DoD Schools

Robinson Elementary/Middle Schools
Unit 30401
Located on Robinson Barracks, Bldg 148
United States Army Garrison Stuttgart
APO, AE 09107
Phone 011-49-711-819-7112
Phone (DSN) 314-420-7112
[Website](#) [Website](#) [Website](#)

DoD Schools

Patch High School
Unit 30401
Building# 2388
Patch Barracks
APO, AE 09107
Phone 011-49-711-680-7191 / 011-49-711-680-7279
Phone (DSN) 314-430-7191
[Website](#) [Website](#) [Website](#)

Emergency Relief Services

American Red Cross
Panzer Kaserne, Bldg. 2915
United States Army Garrison Stuttgart
APO, AE 09107
Phone 011-49-7031-15-3348 / 011-49-7031-15-2812
Phone (DSN) 314-431-2818/2248
[Website](#)

Exchange(s)

AAFES BX/PX
Building 2903
Panzer Kaserne
Stuttgart, Germany 70567
Phone 011-49-711-680-5601 / 011-49-711-6870-1024
Phone (DSN) 314-430-5601
[Website](#)

Family Center

Army Community Service
Unit 30401
APO, AE 09107
Phone 011-49-7031-15-3362
Phone (DSN) 314-431-3362
Fax 011-49-711-680-5948
Fax (DSN) 314-430-5948
[Website](#)

Finance Office

HQ 208th Finance
Bldg. 2325
Patch Barracks
Stuttgart, Germany 70567
Phone 011-49-711-680-5411 / 011-49-711-680-7103 /
011-49-711-680-8324
Phone (DSN) 314-430-5411

DoD Schools

Boblingen Elementary/Middle School
Unit 30401
Located on Panzer Kaserne, Bldg 2918
United States Army Garrison Stuttgart
APO, AE 09107
Phone 011-49-7031-15-2715
Phone (DSN) 314-431-2715
[Website](#) [Website](#) [Website](#)

Educational and Developmental Intervention Services (EDIS)

Educational and Developmental Intervention Services (EDIS)
EDIS STUTTGART
CMR 445 Attn: AEMB MDA EDIS
APO, AE 09046
Phone 011-49-7031-15-2697
Phone (DSN) 314-431-2697/2547
Fax (DSN) 314-431-2765

Exceptional Family Member Program/Special Needs

Exceptional Family Member Program (EFMP)
ACS, Bldg. 2915
Panzer Kaserne
Stuttgart, Germany 70567
Phone 011-49-7031-15-3362
Phone (DSN) 314-431-3362
Fax (DSN) 314-430-5948

Family Advocacy Program

Family Advocacy Program (FAP)
ACS, Bldg. 2915, 2nd Floor
Panzer Kaserne
Stuttgart, Germany 70567
Phone 011-49-7031-15-3709
Phone (DSN) 314-431-3709
Fax (DSN) 314-430-5948

Family Child Care/Child Development Homes

Family Child Care (FCC) Program
Bldg. 2347
Patch Barracks
Stuttgart, Germany 70567
Phone 011-49-711-680-4047 / 011-49-711-680-7462 /
011-49-711-680-7480
Phone (DSN) 314-430-4047

Financial Institutions

Service Credit Union
United States Army Garrison Stuttgart
APO, AE 09107
Phone 011-49-711-680-8181
Phone (DSN) 314-430-8181

Golf Courses

Stuttgart Golf Course
Bldg. 975

Stuttgart Golf Course

Stuttgart, Germany 70567

Phone 011-49-7141-879150 / 011-49-7141-879151 /

011-49-7141-83307

Hospital/Medical Treatment Facility(s)

Medical Clinic
Building# 2300

Patch Barracks

APO, AE 09107

Phone 011-49-711-680-8610

Phone (DSN) 314-430-8610

Household Goods/Transportation Office (outbound)

Transportation Office
Panzer Kaserne

Bldg. 2320

Stuttgart, Germany 70567

Phone 011-49-7031-15-25019

Phone (DSN) 314-431-5019

Housing Referral Office/Housing Privatization

Housing Office
United States Army Garrison Stuttgart

APO, AE 09107

Phone 011-49-7031-15-2420 / 011-49-7031-15-2421 /

011-49-7031-15-2363

Phone (DSN) 314-431-2420

[Website](#)

Information and Referral Services

Information & Referral
ACS, Bldg. 2915, 2nd Floor

Panzer Kaserne

Stuttgart, Germany 70567

Phone 011-49-7031-15-3362

Phone (DSN) 314-431-3362

Fax 011-49-711-680-5948

Fax (DSN) 314-430-5948

Library

Base Library
Bldg. 2307, 3rd Floor

Patch Barracks

Stuttgart, Germany 70567

Phone 011-49-711-680-7138 / 011-49-711-680-5232

Phone (DSN) 314-430-7138

MWR (Morale Welfare and Recreation)

Morale, Welfare, and Recreation (MWR)
Bldg. 3315

Kelley Barracks

Stuttgart, Germany 70567

Phone 011-49-711-729-2089

Phone (DSN) 314-421-2089

Gymnasiums/Fitness Centers

Fitness Center
Bldg. 2337

Patch Barracks

Stuttgart, Germany 70567

Phone 011-49-711-680-7136 / 011-49-711-680-4512

Phone (DSN) 314-430-7136

Household Goods/Transportation Office (inbound)

Transportation Office
Panzer Kaserne

Bldg. 2320

Stuttgart, Germany 70567

Phone 011-49-7031-15-25019

Phone (DSN) 314-431-5019

Housing Office/Government Housing

Housing Office
United States Army Garrison Stuttgart

APO, AE 09107

Phone 011-49-7031-15-2420 / 011-49-7031-15-2421 /

011-49-7031-15-2363

Phone (DSN) 314-431-2420

[Website](#)

ID/CAC Card Processing

Pass and ID
Bldg. 2915

Panzer Kaserne

Stuttgart, Germany 70567

Phone 011-49-7031-15-2333

Phone (DSN) 314-431-2333

Legal Services/JAG

Legal Office
Kelley Barracks

Bldg. 3312

Stuttgart, Germany 70567

Phone Civ: 011-49-711-729-4152 / Civ: 011-49-711-

729-4597

Phone (DSN) 314-421-4152/4597

Loan Closet

ACS Loan Locker
ACS, Bldg. 2915, 2nd Floor

Panzer Kaserne

Stuttgart, Germany 70567

Phone 011-49-7031-15-3362

Phone (DSN) 314-431-3362

Fax 011-49-711-680-5948

Fax (DSN) 314-430-5948

Military Clothing Sales

Military Clothing Sales Store
United States Army Garrison Stuttgart

APO, AE 09107

Phone 011-49-7031229352

Phone (DSN) 314-431-2761

New Parent Support Program

New Parent Support Program
ACS, Bldg. 2915, 2nd Floor
Panzer Kaserne
Stuttgart, Germany 70567
Phone 011-49-7031-15-3340
Phone (DSN) 314-431-3340
Fax 011-49-711-680-7685
Fax (DSN) 314-430-7685

Personal Financial Management Services

Personal Financial Management Services
ACS, Bldg. 2915, 2nd Floor
Panzer Kaserne
Stuttgart, Germany 70567
Phone 011-49-7031-15-3348 / 011-49-711-680-7176
Phone (DSN) 314-431-3348
Fax 011-49-711-680-5948
Fax (DSN) 314-430-5948

Personnel Support Office

510th Personnel Support Battalion
Bldg. 2948
Panzer Kaserne
Stuttgart, Germany 70567
Phone 011-49-7031-152798 / 011-49-7031-152614
Phone (DSN) 314-431-2798

Personnel Support Office

Air Force Mission Support (USAFE)
Bldg. 2308
Patch Barracks
Stuttgart, Germany 70567
Phone 011-49-711-680-8459 / 011-49-711-680-8429
Phone (DSN) 314-430-8459

Restaurants/Fast Food

AAFES Food Court
Bldg. 2330
Patch Barracks
Stuttgart, Germany 70567
Phone 011-49-711-680-5503 / 011-49-711-680-8220
Phone (DSN) 314-430-5503

School Age Care

School Age Services
Bldg. 2312
Patch Barracks
Stuttgart, Germany 70567
Phone 011-49-711-680-6942
Phone (DSN) 314-430-6942

Non-appropriated Funds (NAF) Human Resources

Non-Appropriated Funds (NAF) Human Resources
Building 2948
Panzer Kaserne
Stuttgart, Germany 70567
Phone 011-49-7031-15-3120 / 011-49-711-729-2186
Phone (DSN) 314-421-3120

Personnel Support Office

Marine Corps Forces Europe (MARFOREUR)
Bldg. 2901
Panzer Kaserne
Stuttgart, Germany 70567
Phone 011-49-7031-152391 / 011-49-7031-152520
Phone (DSN) 314-431-2391

Personnel Support Office

Navy Personnel Support Division
Bldg. 2307
Patch Barracks
Stuttgart, Germany 70567
Phone 011-49-711-680-8208
Phone (DSN) 314-430-8208

Relocation Assistance Program

ACS-Relocation Readiness Program
Relocation Readiness Program Manager
Unit 30401
APO, AE 09107-0401
Phone 011-49-7031-15-3330/3362 / 011-49-711-680-4188
Phone (DSN) 314-431-3330/3362
Fax (DSN) 314-430-5948

[Email](#)
[Website](#)

Retirement Services

Veterans/Retiree Support Center
Bldg. 2915
Panzer Kaserne
Stuttgart, Germany 70567
Phone 011-49-7031-15-3510
Phone (DSN) 314-431-3510

School Liaison Office/Community Schools

School Liaison Officer
Bldg. 2388
Patch Barracks
Stuttgart, Germany 70567
Phone 011-49-711-680-7465
Phone (DSN) 314-430-7465

Spouse Education, Training and Careers*Employment Readiness Program*

ACS, Bldg. 2915, 2nd Floor

Panzer Kaserne

Stuttgart, Germany 70567

Phone 011-49-7031-15-3363 / 011-49-711-680-7176

Phone (DSN) 314-431-3363

Fax 011-49-711-680-5948

Fax (DSN) 314-430-5948

Transition Assistance Program*Transition Assistance Program*

Bldg. 2948

Panzer Kaserne

Stuttgart, Germany 70567

Phone 011-49-7031-152698

Phone (DSN) 314-431-2698

Veterinary Services*Veterinary Clinic*

Bldg. 2996

Panzer Kaserne

Stuttgart, Germany 70567

Phone 011-49-7031-152681 / 011-49-7031-152671

Phone (DSN) 314-431-2681

Welcome/Visitors Center*Central Processing Facility (CPF)*

United States Army Garrison Stuttgart

APO, AE 09107

Phone 011-49-7031-15-2599 / 011-49-7031-15-2803

Phone (DSN) 314-431-2599

Youth Programs/Centers*Youth Services*

Patch Barracks

Bldg. 2352

Stuttgart, Germany 70567

Phone Civ: 011-49-711-680-7204

Phone (DSN) 314-430-7204

Temporary Lodging/Billeting*Swabian Inn*

Bldg. 2506

Patch Barracks

Stuttgart, Germany 70567

Phone 011-49-711-680-7181 / 011-49-711-680-7137 /

011-49-711-680-1700

Phone (DSN) 314-430-7181

Travel Office*SATO Travel*

Bldg. 2913

Panzer Kaserne

Stuttgart, Germany 70567

Phone 011-49-7031-152327

Phone (DSN) 314-431-2327

Victim Advocate Services*Victim Advocate Services*

ACS, Bldg. 2915, 2nd Floor

Patch Barracks

Stuttgart, Germany 70567

Phone 011-49-711-680-4437 / 011-49-711-680-8074 /

011-49-711-680-7176

Phone (DSN) 314-430-4437

Fax (DSN) 314-430-7685

Women, Infants, and Children (WIC & WIC-O)*Women, Infants and Children (WIC)*

Panzer Kaserne

Bldg. 3351, 2nd floor

Stuttgart, Germany 70567

Phone 011-49-7031-15-3351

Phone (DSN) 314-431-3351

Major Units

European Mission Support Squadron (MSS)

Contact Information:

Commander

COM: 011-49-711-680-8363

DSN: 314-430-8363

Patch Barracks

Stuttgart Dental Clinic

Contact Information:

Receptionist

COM: 011-49-711-680-8626

DSN: 314-430-8626

Patch Barracks

Special Operations Command (SOCEUR)

Contact Information:

Command Group

COM: 011-41-711-680-4322

DSN: 314-430-4322

Patch Barracks

Defense Information Systems Agency (DISA)

Contact Information:

Personnel Branch

COM: 011-49-711-680-5905

DSN: 314-430-5905

Patch Barracks

52nd Signal Battalion

Contact Information:

Commander

COM: 011-49-711-680-5252

DSN: 314-430-5252

Patch Barracks

Marine Forces Europe (MARFOREUR)

Contact Information:

Staff Secretary

COM: 011-49-7031-15-546

DSN: 314-431-2546

Panzer Kaserne

Headquarters, United States African Command (AFRICOM)

Contact Information:

Command Group

COM: 011-49-711-729-4748

DSN: 314-421-4748

Kelly Barracks

554th Military Police

Contact Information:

Command Group

COM: 011-49-7031-15-145

DSN: 314-431-2145

Panzer Kaserne

Headquarters, United States European Command (EUCOM)

Contact Information:

Command Group

COM: 011-49-711-680-5144/4100

DSN: 314-430-5144/4100

Patch Barracks

United States Army Garrison - Stuttgart

Contact Information:

Command Group

COM: 011-49-7031-15-1300

DSN: 314-431-1300

Panzer Kaserne

1/10th Special Forces Group

Contact Information:

Commander

COM: 011-49-7031-15645

DSN: 314-431-2645

Panzer Kaserne

Stuttgart Medical Treatment Facility

Contact Information:

Receptionist

COM: 011-49-711-680-8610

DSN: 314-430-8610

Patch Barracks

510th Personnel Support Battalion

Contact Information:

Commander

COM: 011-49-7031-15886

DSN: 314-431-2886

Panzer Kaserne